



## **Position vacancy announcement**

**Title:** Certified School Nurse

**Reports to:** Principal & CEO

**Anticipated start date:** August 2017

*\*Applications will be considered for qualified individuals interested in a full-time or part-time position.*

### **About our school**

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. The school is concluding its inaugural school year after opening with Grades 3 and 4 and will add a grade level each year until the school serves students in Grades 2 to 8 in the fall of 2021. Located on the city's North Shore the school currently enrolls 78 students from 26 different districts around Western Pennsylvania.

### **Job Goal**

- Develop and maintain a comprehensive school health services program for students, following the guidelines of the PA School Code, PA DOH Regulations, the Division of School Health guidelines, PA DOE Regulations, and school district policies.
- Provide direct services to students using the nursing process to provide care to the school community in accordance with current medical practice and nursing standards, relevant statutes, and regulations.
- Facilitate an organized system of coordinated care for students.
- Promote a safe and healthy school environment.

### **Qualifications**

1. Current PA Registered Nurse license.
2. Bachelor's Degree in Nursing (BSN).
3. Outstanding dependability, initiative and decision-making skills.
4. Ability to secure all relevant and necessary clearances.
5. Pennsylvania School Nurse certification (preferred).

### **Professional Responsibilities**

The CSN is responsible for coordinating, collaborating, planning for, and providing direct services to ensure that the school's health program. In conjunction with the Pennsylvania School Code, School District Policies, and the PA Dept. of Health Division of School Health Regulations are carried out according to the specifics in the Law (Mandated programs). The goals of the CSN position are to maintain and/or improve the health status of students, thus enabling them to profit fully from their educational experiences; and, to promote optimum health status and lifestyles for all students through the joint efforts of the home, school and community.

**Terms of Employment:** Ten (10) month position.

**Work hours:** 8:00am–4:00pm.

**Evaluation:** Performance of this job will be evaluated by the Principal & CEO.

**Salary and benefits**

- Starting salary \$42,000 (actual rate will be based on experience).
- Employer paid retirement contribution matching 10% of salary
- Employer paid dental, vision, life insurance benefits as well as significant employer contribution toward health insurance.

**How to Apply**

Interested candidates should email a resume to Brett T. Marcoux, Principal & CEO at [bmarcoux@ProvidentCharterSchool.org](mailto:bmarcoux@ProvidentCharterSchool.org).

*Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.*