



PROVIDENT CHARTER SCHOOL
Eleven Parkway Center, Suite 300
Pittsburgh, PA 15220
(412) 921-6100

MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER SCHOOL
Wednesday, May 18, 2016
6:00 – 8:00 PM
Kossman Development Company

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	Andy Paterson	
Jennifer Fichtner	Darra Brock	Amelia Brett
Tyra Oliver	Dan Sullivan	Brett Marcoux
Scott Cunningham	Dr. David Whitcomb	Alan Shuckrow
Dan Sponseller		Carol Wooten
	Dr. Jean Ferketish	Maria Paluselli
	Dr. Sharon Arffa	
	Avi Baran Munro	

1. Call to Order by President: Mr. Kossman

Mr. Kossman called the meeting to order.

2. Approval of Minutes from Prior Board Meeting: April 27, 2016:

A motion was made by C. Kossman, duly seconded, and the meeting minutes, previously circulated by email to all Board members, were approved.

3. Public Comments:

No Public Comments.

4. Discussion of Board Member Status and Development:

D. Sponseller again reviewed the Board membership status and reported that he was working with Alan Shuckrow regarding this matter.

5. Report on Business Services:

Brett Marcoux reported on reaching substantial progress on an agreement with Dale Cotrill for more limited and economical accounting and back office services, and that steps toward implementation had begun; he also reported on substantial progress on implementing retirement and health care plans; he also discussed with the Board possible contacts for obtaining relevant insurance coverage quotes in order to purchase and operate the school, and agreed to solicit appropriate bids for same.

6. Report on Hiring:

Brett Marcoux reported that we have received a number of applications for teaching positions.

7. Report on Marketing:

The Board emphasized the high priority to be placed on the effective marketing of the school to heighten the depth and breadth of the public awareness of the school and its services. It was agreed that Brett Marcoux should further work with Shift Collaborative to sharpen the marketing message and broaden its dissemination. He reported that he had an important meeting with Shift scheduled for later in the week for that purpose.

8. Report on Enrollment:

Brett Marcoux reported that he had been advised that approximately 21 students had pre-enrolled.

9. Report on Bridgeway Capital:

C. Kossman reported that the commitment letter with Bridgeway Capital was signed and that the school's lawyers were working on the appropriate documents to close the loan from Bridgeway and purchase the North Catholic School building, with a target closing date of June 15, 2016.

10. Future Events:

The Board discussed the Shoot for Literacy event scheduled for July, and the IDA and PCS Jump for Literacy at Altimate Air.

Since there was no further business to address a motion was made to close the meeting by Curtis Kossman at 8:15 p.m. and Dan Sponseller seconded the motion. The next Board meeting is scheduled for Wednesday, June 29, 2016.

Respectfully submitted,

Dan Sponseller, Esq.
Board Secretary