



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

August 8, 2017
6:00 – 8:00 PM

Provident Charter School

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	Jennifer Fichtner	Alan Shuckrow
Dr. Jean Ferketish	Scott Cunningham	Brett Marcoux
Tyra Oliver	Dr. David Whitcomb	Maria Paluselli
Roland Gargani	Karen Colbert	Rachel Owens
Andy Paterson*	John Rushford	Amelia Brett
Joseph DiMario	Dan Sponseller	
Avi Baran Munro		

*Present via conference call for voting agenda items.

Curtis Kossman convened the meeting at 6:00 p.m.

Public Comment

None.

Governance

Brett Marcoux and Alan Shuckrow advised the board members that they must submit Financial Disclosure Statements to Mr. Marcoux immediately. Mr. Shuckrow reminded the board members of their responsibility to complete the Financial Disclosure Statements under the Pennsylvania Ethics Act and the procedures for completing the forms.

Mr. Marcoux updated the board on the status of the School's response to the PPS facilities report. He advised the Board that the School sent its response in June, which provided a clear and concise response to each issue raised in the report. It is anticipated that PPS will visit the school in the fall.

Mr. Maroux also advised the Board that the Principal/CEO evaluations have been completed and that the information from the evaluations is being compiled.

PB-IDA Award

Lisa Goldstein, M.D., President of the Pennsylvania Branch of the International Dyslexia Association (PB-IDA), joined the Board via phone to announce that Curtis Kossman will be receiving the Janet L. Hoopes Award at the organization's event in October. The award is presented annually to an individual or individuals in Pennsylvania or Delaware who have made a significant contribution to the education of those living with learning disabilities. The Board congratulated Mr. Kossman for receiving the honor. Mr. Kossman thanked the PB-IDA and said that he was humbled by the honor. He further thanked the Board and noted that he could not have done it without the work of the Board and the school's administration.

Business Report

Brett Marcoux delivered the Business Report, which included an update on food services for the 2017-2018 school year. Mr. Marcoux advised the Board that the School has been approved for the federal school lunch program and that the School is currently working through the process for reporting under the program. The Board engaged in a discussion regarding the same.

Mr. Marcoux further presented a report on hiring and the proposed hires set forth on Appendix A, which was circulated to the Board.

ACTION: Upon motion by Curtis Kossman, second by Roland Gargani, the Board unanimously approved the hiring of the teachers and administrators set forth on Appendix A.

Enrollment Report

Brett Marcoux presented the Enrollment Report, including a spreadsheet on enrollment that set forth the current enrollment numbers for the 2017-2018 school year and updated enrollment goals.

Finance and Facility Report

Roland Gargani delivered the Finance Report. It was reported that there is a substantial outstanding receivable due from PPS and that the School is working with PPS to reconcile amounts owed for the 2016-2017 school year and that payment is expected. The Board engaged in a discussion regarding A/R from relevant school districts.

Mr. Gargani also noted that the annual audit is being compiled.

Dr. Jean Ferketish reported the exciting news that Eaton Hall has granted the School a \$50,000 grant for assisted technology. Curtis Kossman also advised the Board that his family's foundation provided a \$50,000 grant to the School.

Brett Marcoux presented the Facilities Report, including an update on repairs to the catering service line and the roof repair projects.

Mr. Marcoux also presented an update on the School's technology integration, including the hiring of an Educational Technology Specialist and providing all students with access to iPads with educational programs. It was noted that the iPads were paid for by the Eaton Hall grant. It was also noted that the Educational Technical Specialist and the iPads will provide a great benefit to students and be another essential tool in each student's educational toolbox.

Mr. Marcoux presented to the Board the possibility of sharing facility space with NFBD (Never Fear Being Different). The proposed relationship would include the School providing free space for NFBD and in exchange NFBD would provide free programming and video web content to the School. The Board engaged in a discussion regarding the proposed relationship. The Board directed Mr. Marcoux to conduct due diligence on a possible relationship and to report back to the Board.

Fundraising Report

Brett Marcoux presented the Fundraising Report. He reiterated the Eaton Hall grant. The Board thanked the administration for all of their hard work which lead to the Eaton Hall grant being awarded. Dr. Jean Ferketish lead the Board in a discussion regarding additional fundraising efforts.

Upcoming Events

Update on upcoming events:

Monday, August 14 th	First day for staff (2017-2018)
Saturday, August 19 th	Open House
Monday, August 21 st	Back to School Night & Family Orientation
Saturday, August 23 rd	Open House
Saturday, September 16 th	Open House
Friday, October 13 th	Celebrating Provident

Since there was no further business, the meeting was adjourned at 7:40 p.m.

Date

Secretary of the Board