

Bus Safety Policy

Transportation Changes. Any change in transportation must be made no later than 1:00 PM the day of the request. The appropriate forms must be submitted to the main office. For example, if a student is not taking the bus home and is getting picked up by a friend/ relative the office must be notified not later than 1:00 PM.

Guidelines

Bus Behavior. Students who take a school bus are expected to act responsibly and respectfully at all times. The Code of Conduct and Policies apply whenever a student is on a school bus.

- Appropriate bus behavior will be discussed at all Family Orientations and in classrooms at the beginning of the year and at other times, if necessary.
- Principal or designee will be available meet each bus and confer with the bus drivers every morning to ensure appropriate student behaviors.
- Principal or designee will be available contact any parent or guardian whose child fails to act responsibly and respectfully on the bus.
- Principal or designee will be available impose the appropriate consequences for the misbehavior.

Students must:

- Be at the bus stop 5-10 minutes prior to the scheduled time.
- Cross in front of the school bus when crossing a street.
- Keep buses clean, sanitary, and orderly.
- Obey bus drivers, as they are in full charge of buses and pupils while in transit.
- Always ride seated in an assigned seat facing the front of the bus.
- Never cause damage to the school bus and report any damage to the driver. Any student disfiguring or mutilating a bus will be required to pay for the damage and be denied further use of buses.
- Never get off the bus at any stop other than their own assigned bus stop, unless they have written permission from their parents and from the bus driver.
- Never fight, scuffle, or incite any disturbance creating a hazard to the safety of others on the bus.
- Never use obscenities or profane language on the school bus.
- Not extend arms or head out of the bus window at any time.

The bus driver will make referrals for discipline (consequences).

- First Referral – Bus Discipline Letter
- Second Referral – 1-day bus suspension
- Third Referral – 3-day bus suspension
- Fourth Referral – 5-day bus suspension (Parent Conference will be scheduled before the child is permitted to ride the bus.)
- Fifth Referral – 10-day bus suspension (Parent Conference will be scheduled before the child is permitted to ride the bus.)
- Sixth Referral – Loss of bus privileges for the remainder of the school year.

The above consequences are the minimum for each referral. Provident reserves the right to impose greater consequences depending on the severity of the situation.