



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

September 13, 2022
6:00 – 8:10 PM

| BOARD MEMBERS PRESENT | BOARD MEMBERS ABSENT | OTHERS PRESENT |
|------------------------------|-------------------------|------------------------|
| Dr. Jean Ferketish | | Maria Paluselli |
| Dan Sponseller | John Rushford | Kathy Clark (via zoom) |
| Curtis Kossman | | Rachel Owens |
| David Baker | | Alan Shuckrow |
| Terry Smith (via zoom) | | |
| Sheila Conway | | |
| Joseph DiMario (via zoom) | George Robinson | |
| John Rushford (via zoom) | | |

Curtis Kossman convened the meeting at 6:00 p.m.

Public Comment

None

Approval of Minutes

The Board reviewed the meeting minutes from the August 2022 monthly Board meeting.

ACTION: Upon motion by Curtis Kossman, seconded by Mr. Baker, the meeting minutes from the August 2022 monthly meeting were approved.

Report on Governance

Alan Shuckrow reviewed the need to confirm the Board terms of certain Board Members, and provided a form of resolution effecting same, which is attached to these minutes. Board discussion ensued.

ACTION: Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Resolution confirming the terms of Board Members Robinson, Smith, Conway, Ferketish and Baker, as set forth in the attached Resolution, was approved.

The Board was also advised that Dr. David Whitcomb, a long-time and distinguished Board member, had advised the board of his resignation, effective as of August 11, 2022. The Board discussed its immense gratitude for Dr. Whitcomb's massive contributions and guidance to the Board, particularly during the height of the pandemic, and expressed its sadness at his resignation. Dr. Whitcomb agreed, however, to continue on as the School Physician.

ACTION: Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Board accepted the resignation of Dr. Whitcomb, effective August 11, 2022.

Report on School Operations

Maria Paluselli presented various reports on school operations. She also advised that she proposed to revise the School Health and Safety Plan to conform to the updated CDC guidance plan concerning Covid 19 precautions.

ACTION: Upon motion by Mr. Sponseller, seconded by Mr. Baker, the Board approved the updating of the School Health and Safety Plan to conform to the updated CDC guidance plan concerning Covid 19 precautions, as proposed by Ms. Paluselli.

Ms. Paluselli then lead the Board in a discussion of proposed changes to the School Section 403(b) Plan, and the Board discussed her proposal to change from a January to December annual year to a July 1 to June 30 annual year for purposes of calculating vesting thereunder.

ACTION: Upon motion by Mr. Sponseller, seconded by Mr. Kossman, the Board approved the change from a January to December annual year to a July 1 to June 30 annual year for purposes of calculating vesting under the School's Section 403(b) Plan.

Report on Hiring

Ms. Paluselli reported on hiring as reflected in Appendix A to the Agenda.

ACTION: Upon motion by Curtis Kossman, seconded by Jean Ferketish, the Board unanimously approved the hiring reflected on Appendix A to the Agenda for this meeting.

Enrollment Report

Ms. Paluselli presented the current enrollment report which was attached as Appendix B to the Agenda. Ms. Paluselli also reviewed extensive information regarding the demographics of

current enrollment, for the Board's consideration. It was agreed that Ms. Paluselli and Rachel Owens would meet with Board member Terry Smith to come up with a diversity development program.

Report on Business Services

Ms. Paluselli provided a detailed list of vendor purchases for August 2022, which the Board reviewed and approved.

ACTION: Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Board unanimously approved the vendor purchases for August 2022, provided by Ms. Paluselli, copies of which will be filed with these minutes.

Treasurer's Update

Curtis Kossman submitted the Treasurer's Report to the Board, a copy of which will be filed with these minutes.

ACTION: Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Board unanimously approved the Treasurer's Report.

Facilities Update

Mr. Kossman reported that he was able to get a contractor to donate his services to repair over 100 holes in the School roof which were in need of repair, which will extend the useful life of the roof for at least another 5 years.

Special Events

The board reviewed upcoming special events, including October Dyslexia Awareness Month, and reviewed plans for successful PCS Annual fund fundraising.

There being no further business, the meeting was adjourned at 8:10 p.m.

Date

Daniel J. Sponseller
Secretary of the Board