



**PROVIDENT CHARTER SCHOOL  
MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER  
SCHOOL**

December 13, 2022  
6:00 – 7:00 PM

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Dr. Jean Ferketish		Maria Paluselli
Dan Sponseller		Kathy Clark
Curtis Kossman		
John Rushford*	David Baker	
Joseph DiMario*	George Robinson	
Sheila Conway*	Terry Smith	

\*Via zoom

Curtis Kossman convened the meeting at 6:00 p.m.

**Public Comment**

Ms. Paluselli reported that one of our teachers, Dr. Heather Labuda, wished to report to the Board that she had successfully obtained her National Board Certification while she was a teacher at our School, with the school's financial support pursuant to our teacher employee further education support program, and that she wished to thank the School for its support. The Board acknowledged that this was a remarkable accomplishment by Dr. Labuda.

**Approval of Minutes**

Deferred.

**Report on Governance**

Ms. Clark reported that Board members will need 3 hours training in 2023, and that she will be providing a zoom session to provide this in the future.

At Jean Ferketish's suggestion the Board agreed to establish the following Committees:

Finance (C. Kossman, Head); Facilities (John Rushford, Head, C. Kossman, member); Governance (D. Sponseller, Head); Board Development (J. Ferketish, head, D. Sponseller and J.DiMario, members). It was agreed that the Heads would solicit members and that the Committees would be operational by the end of the first quarter of 2023.

### **Report on Hiring**

Ms. Paluselli reported on hiring as reflected in Appendix A to the Agenda.

**ACTION:** Upon motion by Mr. Sponseller, seconded by Dr. Ferketish, the Board unanimously approved the hiring reflected on Appendix A to the Agenda for this meeting.

### **Enrollment Report**

Ms. Paluselli presented the current enrollment report which was attached as Appendix B to the Agenda.

The Board also agreed that Ms. Paluselli should use her judgment regarding whether to use a January cutoff date for acceptance of additional student applications.

### **Report on Business Services**

Ms. Paluselli provided a detailed list of vendor purchases for November 2022, which the Board reviewed and approved.

**ACTION:** Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Board unanimously approved the vendor purchases for November 2022, provided by Ms. Paluselli, copies of which will be filed with these minutes.

### **Treasurer's Update/Report on Facilities & Finance**

Curtis Kossman submitted the Treasurer's Report to the Board, a copy of which will be filed with these minutes.

**ACTION:** Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Board unanimously approved the Treasurer's Report.

Mr. Kossman reported on the completion of the garage demolition, under budget.

Mr. Kossman reported that we received a permit for a new vestibule, and that Ms. Paluselli was to work with the architect to implement the project, and to establish a schedule where the work would begin at the end of the current school year so that there would be minimal interference with school operations.

### **Special Events**

Ms. Paluselli reported that a Spinning fundraiser held by the Junior Board on December 3, 2022 raised \$525 to help support the planned 8<sup>th</sup> grade field trip.

Ms. Paluselli also reported that the School's Holiday Gift Giving Program successfully met the need regarding 125 children in need for Christmas gifts (there were 202 donors, so some children received two gifts!), and also reported that one donation paid off all unpaid lunch balances at the School. She also reported that the Water for South Sudan fundraising effort raised \$1,635, half of which will go to the South Sudan Water program and half will go to Unicef.

There being no further business, the meeting was adjourned at 7:00 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board