



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL
April 11, 2023
6:00 – 7:30 PM**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Dr. Jean Ferketish		Maria Paluselli
Dan Sponseller		
Curtis Kossman		Darlene Brown*
Joseph DiMario*	John Rushford	Alan Shuckrow
George Robinson		
Sheila Conway		Rachel Owens*
David Baker		Parents
Terry Smith *		

*Via zoom

Curtis Kossman convened the meeting at 6:30 p.m.

Public Comment

None.

Approval of Minutes

Consideration of the minutes of the monthly Board meeting of March, 2023, was deferred.

Report on Governance

Mr. Shuckrow reported that Board members' statements of financial interest would be due May 1, 2023, and that by June 30 PA Act 55 board training needed to be completed. Several members have completed the training. Mr. Shuckrow said that he would send a link to board members to sign up for such training.

Report on School Operations

Ms. Paluselli presented, and the Board reviewed and discussed, the proposed School Field Trip Policy, and a proposed Procurement Purchases Budget Policy, with an accompanying explanation.

ACTION: Upon motion by Ms. Conway, seconded by Mr. Sponseller, the Board unanimously approved the proposed School Field Trip Policy, a copy of which shall be filed with these minutes.

ACTION: Upon motion by Mr. Kossman, seconded by Mr. Baker, the Board unanimously approved the proposed Procurement Purchases Budget Policy, a copy of which shall be filed with these minutes.

Enrollment Report

Ms. Paluselli presented the current enrollment report which was attached as Appendix B to the Agenda.

Report on Hiring

Ms. Paluselli reported on hiring as reflected in Appendix A to the Agenda.

ACTION: Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the hiring reflected on Appendix A to the Agenda for this meeting.

Report on Business Services

Ms. Paluselli provided a detailed list of vendor purchases for March 2023, which the Board reviewed and approved.

ACTION: Upon motion by Curtis Kossman, seconded by Mr. Sponseller, the Board unanimously approved the vendor purchases for March 2023, provided by Ms. Paluselli, copies of which will be filed with these minutes.

Treasurer's Update/Report on Facilities & Finance

Curtis Kossman submitted the monthly Treasurer's Report to the Board, a copy of which will be filed with these minutes.

ACTION: Upon motion by Mr. Sponseller, seconded by Mr. Robinson, the Board unanimously approved the Treasurer's Report.

The Board was presented with and reviewed the annual audited Financial Statements and Auditors' Report for the year ending June 30, 2022 and accompanying Auditor's cover letter relating thereto.

ACTION: Upon motion by Mr. Sponseller, seconded by Mr. Baker, the Board unanimously approved the Financial Statements and Independent Auditor's Report for the year ending June 30, 2022, a copy of which shall be filed with these minutes.

Vestibule Project

Maria Paluselli reported that the bids for the vestibule project had been received. Provident received two bids as follows:

Graham Construction	\$198,269
ABS Construction	\$154,341

These bids have been reviewed by the School's architects at Fukui and found to be responsible bidders. Alan Shuckrow noted that the Board is required to accept the lowest responsible bidder. Maria Paluselli noted that Provident has worked with ABS before and that the School is comfortable with their performance.

Mr. Kossman made a motion to accept the bid of ABS Construction of \$154,341 which was seconded by David Baker and carried unanimously.

The Board then engaged in a significant discussion about contracting processes and Mr. Robinson emphasized consideration of veteran, disabled and other entities in the evaluation process. The Board agreed that this should be a point of focus and agreed to have further discussion on this topic. Mr. Kossman agreed to work with Mr. Robinson and invited other board members to participate.

Special Events

Ms. Paluselli reminded the Board of the upcoming Spaghetti Dinner transition/fundraising event to take place April 15. She also discussed the Official Remake Learning Host, and reminded the Board of the upcoming 8th grade graduation at which Dionne Butler would speak, upcoming PCS Family Engagement Series Events, and the PCS End of Year Lunch scheduled for June 9, 2023.

There being no further business, the meeting was adjourned at 7:30 p.m.

Date

Daniel J. Sponseller
Secretary of the Board