



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL
June 13, 2023
6:00 PM
HELD AT PROVIDENT CHARTER SCHOOL AND VIA ZOOM**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Dr. Jean Ferketish	John Rushford	Maria Paluselli
Dan Sponseller	Joe DiMario	Kathy Clark
Curtis Kossman	George Robinson	Rachel Owens
David Baker		Darlene Brown
Terry Smith		Alan Shuckrow
Sheila Conway		Mike Brady
		Sally Richards

Curtis Kossman convened the meeting at 6:00 p.m.

Public Comment

None.

Election of New Board Members

Curtis Kossman discussed with the Board the information shared regarding potential new board members Mike Brady and Don Marinelli, both of whom attended prior board meetings to introduce themselves to the Board and discuss their qualifications with the Board.

ACTION: Upon motion by Curtis Kossman, seconded by David Baker, Mike Brady and Don Marinelli were unanimously approved as new members of the Provident Charter School Board of Trustees, effective July 1, 2023.

Approval of Minutes

The meeting minutes from the May 31, 2023 special meeting were reviewed by the Board.

ACTION: Upon motion by David Baker, seconded by Curtis Kossman, the meeting minutes from May 31, 2023, were unanimously approved.

Solicitor's Report/Governance

Kathy Clark announced that prior to this evening's meeting the Board met in executive session to discuss the school's threat assessment report as well as safety and security updates.

Ms. Clark reminded the board about the Act 55 requirements and asked anyone who might still need Act 55 training to contact her for information about remaining training sessions.

Maria Paluselli presented the board with the calendar of proposed meeting dates for the 2023-2024 school year.

ACTION: Upon motion by David Baker, seconded by Curtis Kossman, the proposed board meeting dates for the 2023-2024 school year were unanimously approved.

School Operations

Maria Paluselli presented the enrollment report and noted that a decision was made to move all of the currently waitlisted students into enrollment. The Board entered into a discussion regarding enrollment trends for Provident, comparing prior years enrollment to the current year. Ms. Paluselli also presented the hiring report to the Board, which included a new technology specialist (James Baker) who was hired effective June 6, 2023 at \$42,000.

ACTION: Upon motion by Curtis Kossman, seconded by Dan Sponseller, the hiring report was unanimously approved.

Finance

Curtis Kossman presented the Board with the vendor purchases for the month of May, 2023.

ACTION: Upon motion by Dan Sponseller, seconded by David Baker, the vendor purchases for the month of May, 2023 were unanimously approved.

Mr. Kossman also presented the financial report to the Board. He noted that the school continues to be on budget. Regarding the switch from S & T accounts to First Commonwealth, Mr. Kossman indicated it will take up to 60 days for the transfer to be complete.

ACTION: Upon motion by Dan Sponseller, seconded by Jean Ferketish, the finance report was unanimously approved.

Alan Shuckrow discussed the draft Federation Agreement with the Board. The Agreement sets out the costs to be shared between Provident and Provident Charter School West. The Board discussed the cost sharing and the use of grant funds recently awarded by the Pennsylvania

Charter School Coalition. The Board decided that the allocation on the identified shared costs would be 1/3 for Provident Charter School West and 2/3 for Provident Charter School; as set forth in the agreement, this allocation may be revisited based on actual circumstances. The Board discussed other minor changes to the agreement.

ACTION: Upon motion by Curtis Kossman, seconded by Dan Sponseller, the Federation Agreement was unanimously approved, subject to amendments to be made by the solicitor as discussed at the meeting this evening.

Mr. Shuckrow also presented a resolution for the approval of the Board regarding a transfer of funds that occurred at the closing of Provident Charter School West. Due to a need for immediate funds at the closing, money from the Provident general fund was transferred to be used as required collateral. This money was thought to have been available from the transfer of funds from S & T bank to First Commonwealth, but was not completed in a timely manner. Once the funds have been transferred as requested, the money will be transferred back to the general fund.

ACTION: Upon motion by Dan Sponseller, seconded by David Baker, the resolution regarding the transfer of funds was unanimously approved.

Facilities

Ms. Paluselli informed the Board that the vestibule work is underway and began on time.

There being no further business, the meeting was adjourned at 7:15 p.m.

Date

Daniel J. Sponseller
Secretary of the Board