



**PROVIDENT CHARTER SCHOOL – WEST**  
**MINUTES OF THE MEETING**  
**OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER SCHOOL**  
April 14, 2026  
6:00 PM  
HELD AT PROVIDENT CHARTER SCHOOL – CENTRAL AND VIA ZOOM

| <b>BOARD MEMBERS<br/>PRESENT</b> | <b>BOARD<br/>MEMBERS<br/>ABSENT</b> | <b>OTHERS PRESENT</b>  |
|----------------------------------|-------------------------------------|------------------------|
| Curtis Kossman*                  | Terry Smith                         | Maria Paluselli        |
| Dan Sponseller*                  | Dan Lynch                           | Dr. Rachel Owens*      |
| David Baker*                     | Dr. Jean Ferketish                  | Darlene Brown*         |
| Shiela Conway                    |                                     | Alan Shuckrow          |
| Julie Shepard                    |                                     | Vivi Besteman          |
| Sallie Richards                  |                                     | Justin Vancheri (HSMW) |

\*Via Zoom

Curtis Kossman convened the meeting at 6:00 p.m.

**Audit Presentation**

Justin Vancheri from Hosack Specht Muetzel & Wood (HSMW) joined the meeting to present the audit results for the fiscal year ending June 30, 2025. Mr. Vancheri reported that overall, the audit went smoothly and resulted in an unmodified opinion with no material weaknesses or significant deficiencies identified. In addition, Mr. Vancheri confirmed that the audits for each school were prepared in compliance with recent changes to the charter school law.

Mr. Vancheri reviewed several highlights of the audit for PCS West, including that the school had approximately \$1.5M in total revenue and \$2.2M in total expenses. Mr. Vancheri noted that PCS West experienced a 96% increase in tuition revenue, which totaled approximately \$1.4M.

Mr. Vancheri solicited and responded to questions from the Board regarding the audit results. In addition, the Board engaged in a discussion with Mr. Vancheri regarding upcoming loan covenant testing with First Commonwealth Bank and requested that HSMW assist with the review related to these covenants.

The Board thanked Mr. Vancheri for his presentation and Mr. Vancheri exited the meeting.

**ACTION:** Upon motion by Curtis Kossman, seconded by Dan Sponseller, the audit for the school was unanimously approved.

### **Public Comment**

There was no public comment.

### **Approval of Minutes**

The minutes of the March 10, 2026 meeting were reviewed by the Board.

**ACTION:** Upon motion by Julie Shepard, seconded by Shiela Conway, the March 10, 2026 meeting minutes were unanimously approved.

### **Finance Report & Vendor Purchases**

#### *Finance Report*

Darlene Brown presented the financial report for March 2026. Ms. Brown noted an increase in the balance of the PCS West general fund to \$374K, and a steady \$2.2K balance in the money market account. Ms. Brown also highlighted a significant decrease in the school district accounts receivable balance, which is down to \$19K.

**ACTION:** Upon motion by Curtis Kossman, seconded by Shiela Conway, the financial report for March 2026 was unanimously approved.

#### *Vendor Purchases*

Ms. Brown presented the vendor purchases for March 2026, which were generally ordinary and routine. Ms. Brown noted expenses related to the audit.

**ACTION:** Upon motion by Curtis Kossman, seconded by Julie Shepard, the vendor purchases for March 2026 were unanimously approved.

### **Enrollment & Hiring Reports**

#### *Enrollment Report*

The Board reviewed the enrollment report prepared by Ms. Paluselli. Ms. Paluselli shared that there are currently 105 students enrolled at PCS West for the 2025-2026 school year, and three students who are in the process of applying.

Ms. Paluselli also provided an open enrollment update. Ms. Paluselli reported that as of the date of the meeting, 105 students have indicated an intent to return for the 2026-2027 school year, together with 14 who are in the process of applying and 2 who are in the process of enrolling.

### *Hiring Report*

Maria Paluselli reviewed the monthly hiring report. There were two salaried new hires to report, including Scott Hatkevich, Interventionist; and Brenda McVicker, 3rd Grade Teacher. There were no role changes or separations to report.

**ACTION:** Upon motion by Curtis Kossman, seconded by Dan Sponseller, the March Hiring Report was unanimously approved.

### **Operations/Facilities Updates**

#### *Remote Learning Days*

Maria Paluselli shared that PCS will follow PPS in observing several remote learning days during the upcoming NFL Draft which is scheduled to take place on April 23-25. The Board considered the possibility of renting out the PCS Central parking lot to visitors during the Draft given its proximity to the event. The Board expressed support for the idea and discussed comparative pricing options as well as related considerations such as insurance notification requirements and the use of a third-party app (ParkWhiz) to manage reservations and waivers.

#### *PCS West Playground Update*

Ms. Paluselli reported that the PCS West playground project is in progress and will be funded primarily with funds from the Eden Hall Grant. Costs of the project are still being finalized. Curtis Kossman suggested setting a cap on costs for the project and the Board discussed the appropriate amount of the cap. In addition, the Board discussed engaging an architect to develop project plans and made suggestions as to the appropriate entity for the engagement.

### **General Updates**

#### *Statements of Financial Interest*

Ms. Paluselli reminded Board members that the State Ethics Commission Statements of Financial Interest are due May 1, 2026 and requested that Board members submit their completed forms no later than April 15, 2026.

#### *Ten Year Celebration*

Ms. Paluselli reminded the Board that PCS's Ten Year Anniversary Celebration will take place on April 30, 2026, at the National Aviary. Ms. Paluselli shared updates on ticketing and sponsorships, and noted that the program will include remarks from a student who was a scholarship recipient last year as well as from a PCS parent.

#### *End of Year Events*

Ms. Paluselli shared upcoming end-of-year events with the Board, including a PCS team picnic scheduled for May 15, 2026 at 4:00 p.m. at Riverview Park. In addition, a picnic for students, families, and friends will be held on July 28, 2026 at Avonworth Park.

### **Adjournment**

Ms. Paluselli shared that the next School Board meeting will take place on Tuesday, May 12, 2026 at PCS West. There will be a virtual Provident Education Foundation meeting on Tuesday, May 19, 2026.

There being no further business, the meeting was adjourned at 8:06 p.m.