



**REQUEST FOR PROPOSALS
FOR SECURITY SYSTEM TO
PROVIDE AN IMPROVED SOLUTION TO
EXISTING IP ACCESS CONTROL AND
IP CCTV TO BE INTEGRATED INTO
ONE SINGLE PLATFORM**

ISSUE DATE: SEPTEMBER 12, 2018

SUBMISSION DATE: OCTOBER 4, 2018

Introduction

The Provident Charter School is soliciting competitive sealed proposals for contractors to furnish, install, warrant and train staff in the operation of an improved IP Access Control, as well as a camera system which shall be integrated into a single platform serving the one school location.

Section 1: Proposal Instructions

Due Date: Proposals are due by Thursday, October 4, 2018 by 4:00 pm prevailing time.

Delivery of Proposals will be to the address below via one of the following:

- Certified U.S. Mail.
- UPS/FedEx with delivery verification.
- Vendor delivery to Administrative suite receptionist at 1400 Troy Hill Road, Pittsburgh, PA 15212.

Proposals shall be placed in a sealed envelope clearly marked: “**RFP Response: School Security Improvements**”

Delivery Address:

Provident Charter School
1400 Troy Hill Road
Pittsburgh, PA 15212

All Proposals must be complete and properly signed to be considered valid. All Proposals received after the hour and/or date established above will be returned to the sender unopened. No oral or electronically transmitted proposals will be accepted. The Provident Charter School reserves the right to accept or reject any or all proposals,

to waive any technicality in any proposal submitted, and to accept any part of a proposal deemed to be in the best interest of the Provident Charter School.

Section 2: Important Dates

RFP Issue Date:	September 12, 2018
Proposals Due:	October 4, 2018 by 4:00 p.m.
Proposal Opening:	October 4, 2018 at 4:00 p.m.
Selection of Vendor:	On or Before October 10, 2018
Delivery/Completion of Contract:	December 14, 2018

Section 3: Proposer Questions & Communications

In the interest of fairness to all firms participating in this process, any and all information pertaining to this RFP shall be communicated in writing and submitted to David Zeiler at dzeiler@providentcharterschool.org by 4:00 p.m. on Wednesday, September 26, 2018. Responses will be included in an addendum to the RFP and posted to the public on the Board of Trustees website at www.providentcharterschool.org.

Section 4: Terms and Conditions

- The agreement will be governed by the laws of the Commonwealth of Pennsylvania.

- Proposers shall identify the areas that are trade secrets of confidential/proprietary in nature by including a written statement signed by a representative of the company/firm identifying specific portions of the proposal that contains the trade secret or confidential proprietary information.
- The Provident Charter School is a tax-exempt organization. Certification of such shall be provided upon request.
- Additional terms:
 - The Board of Trustees reserves the right to reject any and all proposals and to waive any technicalities or informalities that are determined to be in the best interest of the Provident Charter School.
 - The individual, partnership, corporation or association submitting the proposal must be registered to do business within the Commonwealth of Pennsylvania. Proof of the same shall be provided only if so requested.
 - This RFP and/or the receipt of any proposal does not commit the Provident Charter School to award a contract, to pay any costs incurred in the preparation and/or submission of a proposal, or to procure a contract for services or supplies.
 - The opening of proposals will be private and internal to the Provident Charter School. The Provident Charter School reserves the right to accept, negotiate or reject any or all proposals received as a result of this RFP with or without cause in the Provident Charter School's sole discretion.
 - The Provident Charter School is not bound by any oral statements or information given to a submitting party during the RFP consideration and award. Statements and

information by the Provident Charter School will be written and in the form of addenda to this RFP. This RFP is a solicitation only and is not intended as an offer to enter into any contract or other agreement.

Section 5: Evaluation and Award Process

The Board of Trustees of the Provident Charter School will evaluate each proposal for compliance with submission requirements described in this document.

Provident Charter School is interested in receiving the proposer's best offer from the outset.

Evaluation criteria include: Best value; user friendly; expandability of system; useful life expectancy; ongoing support of vendor; and vendor must be able to meet the deadline.

Section 6: Contractor Qualifications

The following are the minimum criteria to propose a solution to the Provident Charter School:

- As stated previously, all Contractors must be licensed to do business in the Commonwealth of Pennsylvania.
- All Contractors must include proof of insurance.
- All proposers must include three (3) verifiable customer references in Pennsylvania for similar security projects in the past five (5) years.
- All proposers must indicate in the proposal their experience with successfully accomplishing projects of the same size.

Section 7: Technical Specifications

It is the intent of Provident Charter School to procure a security system to provide an improved solution to its existing IP Access Control as well as IP CCTV that will be integrated into one single platform. The proposed system should have at least a five (5) year life expectancy,

including ongoing support from vendors.

The desired security package shall provide an improved solution to the existing IP Access Control as well as IP CCTV, integrated into one single platform. This platform shall allow end users to seamlessly integrate to multiple access control devices, including PoE locks, wireless locks, Wi-Fi Locks, HID hardware, Mercury hardware, and the Axis Communications Door Controller. Within the same platform it shall combine various video camera brands/manufacturers to provide video verification at the access control doors. All proposals shall include strategies to integrate the following:

Gentec Security Center -The Synergis™ Access Control System standard package, **or equivalent** - The Omnicast™ Video Management System standard package, **or equivalent**
-Security center mobile package

Card access for 12 entry doors

Integrate a biometric System for door release into the new card access system

Install 13 new IP high definition cameras and integrate to the existing IP cameras

One (1) network video recorder (NVR) for storing video up to thirty (30) days

Provident Charter School has purchased a visitor badge system under a separate purchase so this should not be included in your proposal.

Appendix A – Vendor Response -- References

Reference #1

Name of County, City, Agency or Firm:

Address:

Contact with Title:

Types of services provided:

Contract Dates: From To

Telephone: _____

Reference #2 Name of County, City, Agency or Firm:

Address:

Contact with Title:

Types of services provided:

Contract Dates: From To

Telephone: _____

Reference #3 Name of County, City, Agency or Firm:

Address:

Contact with Title:

Types of services provided:

Contract Dates: From - To

Telephone: _____