



Title: School Psychologist
Reports to: Director of Special Education
Anticipated start date: July 1, 2018

About our school

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. The school is completing its second year with students in Grades 3, 4 and 5 and will continue to expand each year until the school serves students in Grades 2 to 8 in the fall of 2021. Located on the city's North Shore the school currently enrolls 135 students from 29 different districts around Western Pennsylvania.

Job Goals

- Warmly and successfully onboard parents to Provident's special education system.
- Plan, coordinate and manage compliance related to the evaluation and reevaluation process.
- Assist teachers in implementing evaluation recommendations.
- Proactively and responsively contribute to the ongoing expansion and success of the Special Education department.
- Establish and communicate program-wide philosophy of compliance in the least restrictive environment for serving special needs students.

General Responsibilities

- Conducts extensive psychological examinations of referred students
- Implements policies/regulations established by federal and state law, and maintains compliance with laws and regulations related to students with IEPs/504 plans
- Participation in IEP meetings
- Communication with parents regarding the evaluation process and content included in an evaluation
- Provides consultative services to school personnel and parents
- Ensures that student progress is evaluated on a regular, systematic basis and that findings are used in making decisions to improve program effectiveness as it relates to specific student needs
- Addresses student achievement deficiencies by focusing resources and efforts to promote satisfactory classroom performance
- Functions as a liaison between the school and family in the student assessment and interpretation of test results
- Interprets diagnoses to school personnel, other concerned professional, parents and students
- Makes recommendations on ways to assist a student referred for examination

- Identifies and recognizes individuals and programs, which achieve excellence
- Assumes responsibility for timely completion, maintaining and filing all reports, records and other documents
- Assumes responsibility for the accuracy, validity, and interpretation of assessment results as related to special education eligibility determination

Required Qualifications

- School psychologist certification.
- Demonstrated knowledge of special education.
- Background working with students with emotional or behavioral needs that are an impediment to learning.
- Excellent communication, leadership, organization and problem-solving skills.
- Outstanding dependability, initiative, creativity and decision-making skills.
- Proficient in managing and using data to guide decisions for students.
- Knowledge of federal and state special education regulations.

Terms of Employment: \$35 per hour (minimum 8 hours per day, 2 days per week)

Evaluation: Performance of this job will be evaluated by the Director of Special Education.

How to Apply

Interested internal candidates should email a brief letter of interest outlining their relevant background and related skills to Rachel Owens, Director of Special Education at rowens@providentcharterschool.org **on or before June 15, 2018.**

Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.