



PROVIDENT CHARTER SCHOOL
Eleven Parkway Center, Suite 300
Pittsburgh, PA 15220
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MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER SCHOOL
 Wednesday, June 29, 2016
 6:00 – 8:00 PM
 Kossman Development Company

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman		Karen Hanchett
Dr. Jean Ferketish	Darra Brock	Amelia Brett
Tyra Oliver	Dan Sullivan	Brett Marcoux
Scott Cunningham		
Dan Sponseller	Jennifer Fichtner	
Dr. David Whitcomb		Maria Paluselli
Andy Paterson	Dr. Sharon Arffa	
Avi Baran Munro		Janai W. Smith
		Marianne Chaskees

1. Call to Order by President: Mr. Kossman
 Mr. Kossman called the meeting to order.

2. Approval of Minutes from Prior Board Meeting: May 18, 2016:

A **MOTION** was made by D. Sponseller, duly seconded by Andy Patterson, and the meeting minutes, previously circulated by email to all Board members, were approved.

3. Public Comments:

No Public Comments.

4. Vote on New Board Members:

After discussion of their qualifications, Mr. Kossman moved for a vote to appoint each of the following persons as Board members for 4 year terms commencing today, which **MOTION** was seconded by D. Sponseller, and all present voted in favor, and the motion passed: Joseph DiMario, Roland Gargani and John Rushford.

5. Report on Business Services:

Brett Marcoux (1) reported on progress with Dale Cotrill in setting up business systems and stated that he may consider extending Mr. Cotrill's services to other areas in the future, and (2) reported that the school has obtained property and general liability insurance and will obtain additional insurance before the school opens.

After discussion, D. Sponseller moved to authorize Mr. Marcoux to negotiate and execute an agreement with Wilson Language Training to provide training services for up to 10 teachers up to a total amount not to exceed \$34,000, T. Oliver seconded the motion, all present voted in favor and the **MOTION** passed.

6. Report on Hiring:

Brett Marcoux and Maria Paluselli reported that they have interviewed and vetted teaching candidates and are pleased with the results, and they believe they have a promising group of teacher candidates for hiring.

7. Report on Marketing and Enrollment:

The Board discussed at length the status of marketing and the substantial progress made in enrollment applications. The Board again emphasized the high priority to be placed on the effective marketing of the school to heighten the depth and breadth of the public awareness of the school and its services. The Board also discussed the desirability of enhanced funding for marketing and public relations and the need to obtain additional professional services in those areas. D. Sponseller agreed to coordinate a working group to focus on that effort. The Board also discussed the desirability of enhancing or facilitating transportation options for prospective students, and the desirability of assisting parents who wished to have their children evaluated for dyslexia.

A presentation was made by invited guest Janai Williams Smith, of E. Holdings, Inc., regarding their potential assistance in marketing and public relations. She agreed to prepare a proposal for services her company might provide, for delivery in about a week.

8. Report on Fundraising:

J. Ferketish reported on the significant contribution made by the Heinz Endowment to the school. She discussed other aspects of and approaches to fundraising.

9. Report on Finance and Facilities (Bridgeway Capital):

C. Kossman reported that the the Bridgeway Capital financing had successfully closed and that Provident acquired and now owns the former North Catholic School building.

After discussion led by Mr. Kossman, D. Sponseller moved to authorize Mr. Marcoux to negotiate and purchase partitions for use in the school building for a total aggregate amount of up to \$40,000, Mr. Patterson seconded the motion, all present voted in favor, and the **MOTION** passed.

APPROVAL OF BUDGET:

A proposed Budget was circulated and reviewed by the Board, and questions were addressed and answered by Mr. Kossman and Mr. Marcoux. After further discussion, D. Sponseller moved to approve the Budget, seconded by Mr. Kossman, all present voted in favor, and the **MOTION** passed. A copy of said Budget will be filed with these minutes in the minute book.

10. Future Events:

The Board discussed the Shoot for Literacy event scheduled for July, and other upcoming and possible community events..

Since there was no further business to address a motion was made to close the meeting by Curtis Kossman at 8:45 p.m. and Dan Sponseller seconded the motion and the meeting was adjourned.

Respectfully submitted,

Dan Sponseller, Esq.
Board Secretary