



**PROVIDENT CHARTER SCHOOL**  
**Eleven Parkway Center, Suite 300**  
**Pittsburgh, PA 15220**  
**(412) 921-6100**

**MINUTES**  
**OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER SCHOOL**  
Tuesday, September 13, 2016  
6:00 – 8:00 PM  
Provident Charter School

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Curtis Kossman		
Dr. Jean Ferketish	Darra Brock	Amelia Brett
	Tyra Oliver	Brett Marcoux
Scott Cunningham	Joseph DiMario	
Dan Sponseller	John Rushford	
Jennifer Fichtner	Dr. David Whitcomb	
Dr. Sharon Arffa		
Karen Colbert	Avi Baran Munro	
Roland Gargani		
Andy Paterson		

1. Call to Order by President: Mr. Kossman  
Mr. Kossman called the meeting to order.

2. Approval of Minutes from Prior Board Meetings: August 9 and August 26, 2016:

A **MOTION** was made by Dan Sponseller, duly seconded by Andy Paterson, and the meeting minutes, previously circulated by email to all Board members, were approved.

3. Public Comments:

No Public Comments.

4. Right to Know Policy:

After a discussion regarding the School's Right to Know Policy and advice that it will be posted on the School's website, Karen Colbert moved that the Policy be approved and that Brett Marcoux shall be appointed as the School's designated officer for RTK matters for the School, which **MOTION** was seconded by Mr. Sponseller, and all present voted in favor, and the motion passed.

5. Business Services:

A **MOTION** was made by D. Sponseller, duly seconded by Mr. Gargani, to approve an agreement with the YMCA to provide physical education for School students for 1 year at a cost of approximately \$3500, described by Mr. Marcoux, and all present voted in favor, and the motion passed

6. Report on Hiring and Enrollment:

Mr. Marcoux delivered the report on current hiring and the proposed hiring of a new employee for the School. After a review of the proposed new employee, school nurse Lisa Tweardy, Mr. Sponseller moved to authorize the hiring of the new employee, which **MOTION** was seconded by Mr. Kossman, and all present voted in favor, and the motion passed.

Mr. Marcoux also reported on efforts to locate and hire a director of special education, and additional teachers.

Mr. Kossman emphasized the particular importance of teachers developing students' executive function/study skills and advocacy skills throughout the school year and by graduation from the School.

Mr. Marcoux reported that 63 students had enrolled, and that the School was working with Brian Tedeschi to advise and coordinate efforts with Shift Collaborative, Think Communication, and eHoldings Inc. regarding various marketing and proposed marketing efforts, which are ongoing and being pursued diligently.

7. Report on Finance and Facilities:

Andy Patterson reported on prospects with the Pittsburgh Penguins Foundation for financial support for the School, such as the possible funding for the acquisition of Kindles for students.

Mr. Marcoux reported that the Pittsburgh Public Schools site visit was complete, and described the information provided and status of same.

Mr. Gargani reported on the financial condition of the School. He advised that the financial systems are set up and running. He also reported on the available cash balances, the full availability of the School's \$600,000 letter of credit, and that the School had spent approximately \$104,000 on reconstruction and maintenance, and was only slightly over budget generally. He reported that repairs will be made to the School's slate roof.

It was agreed that the Board should send cards to those who volunteered to achieve a successful opening of the School. A list is to be prepared for an upcoming meeting.

8. Oath of Remaining Board Members:

Amelia Brett reminded that any Board Members who have not taken the required oath should do so at the next meeting they attend. Mr. Gargani is a notary, and Ms Brett will confirm that as such he is qualified to administer the oath.

9. Recent and Future Events:

Mr. Marcoux presented an update on upcoming open houses.

Since there was no further business to address a **MOTION** was made to close the meeting by Mr. Sponseller at 8:15p.m. and Mr. Gargani seconded the motion and the meeting was adjourned.

Respectfully submitted,

Dan Sponseller, Esq.  
Board Secretary