



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

Tuesday, June 20, 2017

6:00 – 8:00 PM

Provident Charter School

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	Jennifer Fichtner	Amelia Brett
Dr. Jean Ferketish		Brett Marcoux
Roland Gargani		Maria Paluselli
Joseph DiMario	Andy Paterson	Kento Ohmori
Scott Cunningham	John Rushford	
Karen Colbert	Dr. David Whitcomb	
Carol Wooten	Tyra Oliver	
Dan Sponseller		

Curtis Kossman convened the meeting at 6:10 p.m.

Public Comment

None.

Approval of Minutes

Review of prior month's meeting minutes was deferred..

Board Governance

Mr. Kossman discussed the physical facilities of the school with the Board, with input from architect Kento Ohmori. He also advised that he, Jean Ferketish and Joe DiMario would be addressing a plan for Board development and recruitment. A meeting schedule for the latter half of 2017 was discussed. Finally, the Board discussed the process for upcoming evaluations of the Principal of the School, as well as a possible process for upward evaluations from employees. It was agreed that Mr. Marcoux would circulate a proposed form for such upward evaluations for the Board members' comments and consideration before circulating to employees.

Report on Business Services

ACTION: After discussion and upon the recommendation of Mr. Marcoux, a MOTION was made by Mr. Kossman to approve the continuation of the school's contract with Crossroads for another year, at the same rates as are currently in effect, which was SECONDED by Mr. Sponseller, and unanimously approved by Board vote.

Brett Marcoux advised that the school's insurance broker will be seeking bids to continue the school's (and the Board's) current insurance policies, and that Mr. Marcoux will report back on the results of that search. Mr. Marcoux was authorized to continue such insurance policies on substantially the same terms as are currently in effect.

Report on Hiring

Brett Marcoux delivered a report on current hiring (Chris Churilla and Sarah Salvatore as full-time teachers, and Jessica Rumbaugh as a substitute teacher) as set forth on Exhibit A to the Agenda

ACTION: Upon motion by Curtis Kossman seconded by Mr. Gargani, the hiring of the employees as described on Appendix A to the agenda was unanimously approved.

Enrollment and Marketing Report

Brett Marcoux circulated extensive survey results from the parents of students concerning the school. The results were uniformly outstanding and highly appreciative of the efforts and results of the school's staff. The survey results will be available for review at the school, and will be incorporated into the school's public information efforts.

Mr. Marcoux distributed a written "Enrollment Update" dated as of June 20, 2017, which was discussed by the Board and will be filed with these minutes.

Finance and Facilities

A "May 2017 Treasurer's Report" submitted June 20, 2017 by Roland Gargani was circulated and discussed by the Board, and will be filed with these minutes.

Mr. Gargani circulated and The Board discussed and reviewed a proposed budget for the school for 2017-2018, which will be filed with these minutes.

The Board briefly adjourned to Executive Session to discuss personnel matters, then the meeting reconvened in public.

ACTION: Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the aforesaid budget was unanimously approved by the Board.

Mr. Marcoux reviewed certain facilities projects needed at the school, as set forth in Appendix C to the Agenda. The Board agreed that Mr. Marcoux should pursue the projects as listed on Appendix C. He also gave a report on technology integration.

Fundraising

Mr. Marcoux gave a report on certain fundraising matters.

Events

Brett Marcoux reported on various upcoming events related to the school, as set forth in Appendix D to the Agenda.

Since there was no further business, the meeting was adjourned at 8:15 p.m.

Date

Secretary of the Board