



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

December 12, 2017
6:00 – 8:00 PM

Provident Charter School

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	Jennifer Fichtner	Amelia Brett
Scott Cunningham	John Rushford	Brett Marcoux
Dr. Jean Ferketish		Maria Paluselli
Roland Gargani	Joseph DiMario	
Dr. David Whitcomb	Andy Patterson	
Dan Sponseller		
Avi Baran Munro	Karen Colbert	
	Tyra Oliver	

Curtis Kossman convened the meeting at 6:00 p.m.

Public Comment

None.

Approval of Minutes

ACTION: Upon motion by Scott Cunningham, seconded by Curtis Kossman, the minutes for the Board's November 14, 2017 meeting, previously circulated to the Board, were unanimously approved, with the direction that they be corrected to state that Mr. Marcoux's new employment will start in the Fall of 2018, not 2019.

Report on Governance

Brett Marcoux confirmed that the next Board meetings will be as follows, and Ms Brett agreed that she would properly notice them by advertisement:

1/18 -No meeting
2/13/18
3/13/18
4/10/18
5/15/18
6/12/18

Enrollment Report

Brett Marcoux reported on enrollment, and presented and discussed a full written historical report and analysis, a copy of which will be filed with these minutes. He reported that open enrollment will be March 1 through April 20, 2018.

Report on Business Services

Brett Marcoux stated that the school will be setting up school email addresses for Board members, and they should expect to receive information regarding same in the near future.

Hiring

Brett Marcoux discussed the need for additional hiring at the school. The Board discussed a potential new employee/hiring for physical plant. Mr Marcoux was directed to further assess the need and terms on which such additional hiring might occur, to discuss the financial aspects of same with Mr. Gargani and to report back to the Board

Mr. Marcoux also explained the need for hiring an additional substitute teacher and for promotion of a current technology specialist, as reflected on Appendix A to the Agenda for this meeting.

ACTION: Upon motion by Mr. Sponseller seconded by Mr. Kossman, the Board unanimously voted to approve the hiring and promotion in the immediately foregoing paragraph.

Finance and Facility Report

Roland Gargani delivered the Treasurer's Report for November 2017, a copy of which will be filed with these minutes.

Mr. Gargani also reported that the School audit has been successfully concluded, but he is still awaiting the final report.

The Board also discussed charges by the PWSA for water and sewage and appeals regarding same. No ruling has been received yet. Brett Marcoux reported on certain water damage in the Annex Building and related insurance issues. He is still waiting for the insurance company to respond to the School's claim for cost reimbursement .

Curtis Kossman presented in detail three proposals for refinancing the School's line of credit. After review and discussion it was agreed that the S&T Bank proposal dated December 4, 2017, a copy of which is being filed with these minutes, was the most favorable to the School.

ACTION:

Upon motion by Curtis Kossman, seconded by Dan Sponseller, the Board unanimously authorized the School, through Mr. Kossman or Mr. Gargani, to execute a new loan agreement containing substantially the terms set forth in the aforesaid S&T Bank proposal dated December 4, 2017.

CEO Search

The Board discussed the plan to search for a new CEO, which is ongoing.

There being no further business, the meeting was adjourned at 8:15 pm

Date

Daniel J. Sponseller
Secretary of the Board