



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

March 21, 2018
6:00 – 8:00 PM

Provident Charter School

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	Jennifer Fichtner	Amelia Brett
Scott Cunningham	John Rushford	Brett Marcoux
Dr. Jean Ferketish	Dan Sponseller	Maria Paluselli
Roland Gargani	Tyra Oliver	David Zeiler
Dr. David Whitcomb	Karen Colbert	Alan Shuckrow
Andy Patterson	Avi Baran Munro	
Joseph DiMario*		

* Joined via phone for voting matters.

Curtis Kossman convened the meeting at 6:00 p.m.

Public Comment

None.

Borrowing Resolution

Alan Shuckrow presented and discussed the proposed Borrowing Resolution circulated to the Board regarding the approval of the S&T Line of Credit in an amount up to \$1,000,000.00, which will be secured by Provident's accounts receivables ("**Borrowing Resolution**").

ACTION: Upon motion by Andy Patterson, second by Scott Cunningham, the Borrowing Resolution was unanimously approved.

Report on Hiring

Brett Marcoux presented and reviewed the hiring report, including the proposed hires set forth on Appendix A attached to the Agenda. He explained the hiring of the Student Behavior Specialist, who will report to Rachel Owners the Director of Special Education. The Student Behavior Specialist will focus on student behaviors to work one on one with children who need the most support and to help teachers and the IEP team to develop behavior plans for students. The position is within the School's current budget.

The Board engaged in a discussion regarding the hiring of substitute teachers.

ACTION: Upon motion by Scott Cunningham, second by Andy Patterson, the hires set forth on Appendix A were unanimously approved.

CEO Search

Curtis Kossman presented and discussed the CEO search to find a replacement for Brett Marcoux who will be leaving in June. Mr. Kossman stated that he, Dr. Jean Ferketish, Avi Munro, Dr. David Whitcomb, the search consultants, and Carol Wooten assisted with the process. Mr. Kossman mentioned that the consensus of the search committee was unanimous that David Zeiler was the best candidate. Mr. Zeiler's resume was available for the Board's review.

Mr. Zeiler reviewed his experience for the Board. The Board asked Mr. Zeiler a number of questions about his experience and qualifications and engaged in a discussion with him during which he set forth his vision and his enthusiasm for the opportunity to join Provident.

The Board entered into executive session at 7:20 to discuss the potential hiring of Mr. Zeiler as CEO of Provident Charter School.

The Board exited executive session at 7:43.

Approval of Minutes

ACTION: Upon motion by Curtis Kossman, second by Jean Ferketish, the minutes for the Board's December 12, 2017 meeting, and the February 13, 2018 meeting, previously circulated to the Board, were unanimously approved.

Hiring of David Zeiler

ACTION: Curtis Kossman moved to hire David Zeiler and approve the offer related thereto, subject to adding an addendum to allow Mr. Zeiler to take a week off in May to work with his current school and the addition of Mr. Zeiler's start date, and after noting that Mr. Zeiler is well positioned to lead the School into the future and that the Board thinks very highly of him, Dr. Jean Ferketish seconded the motion, the motion carried unanimously.

Mr. Kossman further noted that the Board is very comfortable with the decision and welcomed Mr. Zeiler. Mr. Kossman noted that the Board interviewed 7 very qualified individuals and the Mr.

Zeiler rose to the top and the he will maintain the culture of the School and take the School to the next level.

Statement of Financial Interest Forms

Amelia Brett re-circulated the State Statement of Financial Interest Forms to be completed by the board members. She noted that they must be completed by May 1.

Enrollment Report

Brett Marcoux presented the current enrollment report which was attached as Appendix B to the Agenda. He noted that enrollment numbers are good and the goal of reaching full enrollment is in reach. It was further noted that there is currently an outstanding retention rate.

Finance and Facility Report

Roland Gargani delivered the Treasurer's Report for February 2018, a copy of which was circulated to the Board.

Alan Shuckrow reported on a recent Commonwealth Court decision that may impact funding for the upcoming fiscal year.

Curtis Kossman reported on the current status of the S&T line of credit loan. He noted that some revisions are needed and that there will be a call with the parties and counsel to discuss the needed revisions.

Amelia Brett reported on the status of the PWSA September bill dispute. She updated the Board that SMGG filed a precautionary statutory appeal with the Court of Common Pleas.

Ms. Brett presented an update on the status of the insurance claim submitted for the annex building. She noted that Henderson Brothers had advised the School that the building qualified for coverage and was not a "vacant" building. Provident's insurer is denying coverage based on a conclusion that the building is vacant. To date DRS has not been paid. Counsel was instructed by the Board to get a final determination from the insurance provider.

Andy Patterson suggested that the School explore the future use of the annex building. It was determined by the Board that it will undergo an internal study to determine the usage of the building. The School will likely have need for the use of building for its own purposes in the future. The Board further instructed Brett Marcoux to notify City of Bridges that the building would not be available for their use.

Upcoming Events

The Board engaged in a discussion regarding the Celebrating Provident Event, which was a successful event last year. The event will be discussed further at the April meeting.

There being no further business, the meeting was adjourned at 8:40 p.m.

Date

Daniel J. Sponseller
Secretary of the Board