



**PROVIDENT CHARTER SCHOOL  
MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER  
SCHOOL**

April 10, 2018  
6:00 – 8:00 PM

Provident Charter School

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Curtis Kossman	Jennifer Fichtner	Amelia Brett
Scott Cunningham	John Rushford	Brett Marcoux
Dan Sponseller	Roland Gargani	Maria Paluselli
Karen Colbert	Tyra Oliver	Sami Shinski
David Whitcomb*		
Andy Patterson*	Avi Baran Munro	
Joseph DiMario	Dr. Jean Ferketish	

\* Joined via phone for voting matters.

Curtis Kossman convened the meeting at 6:00 p.m.

**Public Comment**

None.

**Approval of Minutes**

**ACTION:** Upon motion by Curtis Kossman, second by Dan Sponseller, the minutes for the Board’s March 21, 2018 meeting, previously circulated to the Board, were unanimously approved. The minutes of the February 2018 meeting are to be corrected to show that Joe DiMario was in attendance.

**Technology Update**

The School has been allocated \$46,000 for technology, and at the invitation of the Board Sami Shinski made a presentation reflected in the “Proposed Technology Plan 2018-2021” dated April

0, 2018, a copy of which will be filed with these minutes concerning the use of those funds. She expects ipads to be available for grades 3-5 and Chrome Books for grades 6-8.

Mr. Kossman asked that the new CEO be directed to make sure that the School is accessing all available "Title Funding" for technology and other matters. He also asked that Ms. Shinski consider using additional funds donated by the Kossman Foundation to enhance the "Makers Space" activities and any other activities emphasizing student use of tactile skills.

### **Report of School Operations**

Mr. Marcoux reviewed the calculations needed to satisfy the appropriate school hours requirements. He indicated he will be adding one additional school day in order to meet the requirement.

The Board was then advised of the proposed adoption of policies by School in the following areas, which policies were circulated to the Board and which will be filed with these minutes: hearing aids; wellness; parent involvement; positive behavior implementation policy; and surrogate parents.

**ACTION:** Upon motion by Mr. Cunningham, seconded by Curtis Kossman, the foregoing policies were unanimously approved.

### **Report on Governance**

Ms. Brett explained upcoming requirements including arranging 4hrs of training for Board members, providing oaths of office as needed by the June meeting, the need for completion of annual ethics forms by May 1, 2018, and the need to coordinate the expiration of Board terms and election of replacement directors as needed. She will provide more information on this at the next Board meeting.

### **Report on Business Services**

The Board discussed the retention of Dickerson Communications for coordination of the annual Celebrating Provident fundraising event, similar to last year.

**ACTION:** Upon motion by Mr. Sponseller, seconded by Curtis Kossman, the Board unanimously approved the retention of Dickerson Communications for coordination of the 2018 annual Celebrating Provident fundraising event, up to \$12,000.

### **Report on Hiring**

Brett Marcoux presented and reviewed the hiring report, including the proposed hires set forth on Appendix A attached to the Agenda.

**ACTION:** Upon motion by Mr. Kossman, seconded by Scott Cunningham, the hires set forth on Appendix A were unanimously approved.

### **Enrollment Report**

Brett Marcoux presented the current enrollment report which was attached as Appendix B to the Agenda. He noted that enrollment numbers are good and the goal of reaching full enrollment is in reach. It was further noted that there is currently an outstanding retention rate.

### **Finance and Facility Report**

Roland Gargani delivered the Treasurer's Report for March 2018, a copy of which was circulated to the Board. Mr. Marcoux discussed the 2018-19 budget. Ms Brett advised that the School is in negotiation regarding the PWSA appeal, and is pursuing recovery from insurers regarding the previously reported water damage to the Annex Building. Mr DiMario reported that the School would reject the City of Bridge proposal.

### **Upcoming Events**

The Board engaged in a discussion regarding the success of the Tree Pittsburgh program, in which 54 people (parents and students) planted seven new trees on the School property the previous week. The Board also discussed the Celebrating Provident Event, and that the date would be determined soon with Dickerson Communications.

There being no further business, the meeting was adjourned at 8:20 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board