



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

June 12, 2018
6:00 – 8:00 PM

Provident Charter School

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	David Whitcomb	Amelia Brett
Dr. Jean Ferketish	Dan Sponseller	Brett Marcoux
Avi Baran Munro	Joseph DiMario	Maria Paluselli
Karen Colbert	Tyra Oliver	David Zeiler
Roland Gargani	Andy Patterson	Dr. Deb Bogen
Scott Cunningham		
John Rushford*		

* Joined via phone for voting matters.

Curtis Kossman convened the meeting at 6:15 p.m.

Public Comment

Curtis Kossman presented and read the Resolution of the Board of Trustees of Provident Charter School Expressing Heart-Felt Appreciation and Honoring Brett Marcoux. A copy of the complete Resolution is attached to these minutes. Mr. Kossman and the board members expressed additional words of thanks for Mr. Marcoux' commitment and achievements at the School during its first two years. Mr. Marcoux thanked the Board for its immense support throughout the past two years.

Approval of Minutes

ACTION: Upon motion by Karen Colbert, second Roland Gargani, the minutes for the Board's May 15, 2018 meeting, previously circulated to the Board, were unanimously approved.

Report on School Operations

David Zeiler presented and reviewed a proposed Foster Care Transportation Policy. After discussion by the Board, it was determined that the Policy should be approved subject to counsel revising the Policy to provide that “most” schools within the ten (10) mile radius are required to provide transportation to Provident’s students. The change was requested to address those school districts that are not required to provide transportation because they do not provide transportation to their own students, for example Mt. Lebanon School District (the “**Requested Revision**”).

ACTION: Upon motion by Scott Cunningham, second by Curtis Kossman, the Foster Care Transportation Policy was unanimously approved, subject to counsel making the Requested Revision.

David Zeiler presented the proposed board meeting dates for August 2018 through December 2018. It was noted that upon the Board’s approval, counsel will advertise the meetings.

ACTION: Upon motion by Scott Cunningham, second by Curtis Kossman, the following meeting dates were unanimously approved by the Board: August 14, 2018; September 11, 2018; October 9, 2018; November 13, 2018; December 11, 2018.

Report on Governance

Amelia Brett briefly discussed upcoming board appointments and current board terms. She also notified the Board that Jennifer Fichtner had submitted her resignation from the Board, with regrets. It was noted that Ms. Fichtner expressed that she will continue to support the School. Curtis Kossman noted his thanks for her involvement in the startup of the School and her support.

ACTION: Upon motion by Scott Cunningham, second by Jean Ferketish, the Board unanimously accepted Jennifer Fichtner’s resignation from the Board, with regrets and thanks.

David Zeiler noted for the Board that he will be submitting a letter to the Charter Office in Harrisburg and to Pittsburgh Public Schools that will notify these bodies of the change in leadership at Provident.

Ms. Brett provided a brief update and reminder of the Board’s duties under the Pennsylvania Sunshine law.

Report on Hiring

David Zeiler presented and reviewed the hiring report, including the proposed hires set forth on Appendix A attached to the Agenda. He noted that four additional teachers, a middle school guidance counselor, a food service manager, and a PE teacher still need to be hired.

ACTION: Upon motion by Jean Ferketish, second by Scott Cunningham, the hires set forth on Appendix A were unanimously approved.

Enrollment Report

David Zeiler presented the current enrollment report which was attached as Appendix B to the Agenda. The Board engaged in a discussion regarding current enrollment numbers and marketing efforts to reach full enrollment.

ACTION: Upon motion by Jean Ferkitish, second by Scott Cunningham, the Board unanimously approved increasing enrollment in Grade 2 to 24 students.

Finance and Facilities Report

Roland Gargani presented the Treasurer's update. He advised that the S&T Bank line of credit had been completed and that the Bridgeway Line of Credit had been repaid in full. He noted that the School has drawn \$200,000 on the S&T line. Mr. Gargani also presented an update on outstanding A/R from school districts, Access funds and Title funds.

David Zeiler presented the 2018-2019 Budget. The Board engaged in a discussion regarding the proposed Budget. The Board also discussed obtaining Access funds and the difficult process related thereto.

ACTION: Upon motion by Jean Ferkitish, second by Scott Cunningham, the Board unanimously approved the 2018-2019 Budget.

David Zeiler presented an RFP for cleaning services for the school for the 2018-2019 school year. The Board engaged in a discussion regarding the RFP and the amount of the potential contract in connection with the approved Budget.

ACTION: Curtis Kossman made a motion to accept the RFP for Cleaning Services and to authorize the administration to select the highest quality and the lowest price bidder as the provider of the clearing services for the 2018-2019 and to enter into a contract with said bidder, upon a second by Avi Munro, the motion was unanimously approved by the Board.

David Zeiler presented a Safe Schools Grant proposal and application. Mr. Zeiler noted that the grant is for \$25,000 and also provides for funds for a school resources office (up to \$90,000). The Board engaged in a discussion regarding the proposal and application and potential grant.

ACTION: Upon motion by Curtis Kossman, second by Avi Munro, the Board unanimously approved authorizing David Zeiler to submit the application for the Safe Schools Grant.

David Zeiler presented and discussed a proposal to consider purchasing applicable goods and services through COSTARS. Mr. Zeiler also discussed the purchase of flooring and maintenance materials and services from COSTARS in the amount of \$10,000.

Amelia Brett presented an update on the status of the PWSA appeal.

Report on Special Events

David Zeiler and Brett Marcoux presented a report on upcoming special events, including the Celebrating Provident event on November 3rd at Longview Country Club.

There being no further business, the meeting was adjourned at 8:18 p.m.

Date

Daniel J. Sponseller
Secretary of the Board