



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

September 11, 2018
6:00 – 8:00 PM

Provident Charter School

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Curtis Kossman	Andy Patterson	Alan Shuckrow
Dr. Jean Ferketish**		Kathy Clark
Joseph DiMario		Maria Paluselli
Roland Gargani	Tyra Oliver	David Zeiler
Scott Cunningham**	John Rushford	Lauren Joseph
Dan Sponseller	David Whitcomb	Lisa Augustine

** Joined via phone for voting matters

Curtis Kossman convened the meeting at 6:15 p.m.

Public Comment

None.

Approval of Minutes

ACTION: Upon motion by Roland Gargani, seconded by Dr. Jean Ferketish, the minutes for the Board's August 14, 2018 meeting, previously circulated to the Board, were unanimously approved.

Report on Special Events

Lauren Joseph of Dickerson described arrangements and plans for this year's "Celebrating Provident" annual dinner which will be held November 3, 2018 at Longvue Country Club. Kevin

McClatchey and Andrew Sacci will be honorary masters of ceremonies. There will be raffles, auction items and event and table sponsorships available.

Report on School Operations

David Zeiler presented and reviewed information on a School Equity Plan required by the Federal Government intended to assure that poor and minority students are not disproportionately taught by inexperienced teachers. After review and discussion the proposed Equity Plan, a copy of which was circulated and will be filed with these minutes, was approved.

The Board also discussed preliminarily possible features for an employee tuition reimbursement plan. After discussion the Board directed Mr. Zeiler to revise the potential plan for the Board to consider at a future meeting.

The Board also discussed the desirability of forming a compensation sub-committee of Board members. This subject will be discussed a future meeting.

ACTION: Upon motion by Mr. Kossman, second by Mr. Sponseller, the School Equity Plan described above, which will be filed with these minutes, was unanimously approved.

Report on Governance

The Board reluctantly accepted the resignation of Board Member Karen Colbert, who has been a valuable contributor to the efforts to create the School and establish operations in its early years. The Board unanimously expressed their view that she will be missed.

ACTION: Upon motion by Mr. Sponseller, second by Mr. Gargani, the Board unanimously accepted Karen Colbert's resignation from the Board, with regrets and thanks.

Report on Hiring

David Zeiler presented and reviewed the hiring report, including the proposed hires set forth on Appendix A attached to the Agenda.

ACTION: Upon motion by Mr. Sponseller, second by Mr. Kossman, the hires set forth on Appendix A were unanimously approved.

Enrollment Report

David Zeiler presented the current enrollment report which was attached as Appendix B to the Agenda.

Finance and Facilities Report

Roland Gargani presented and the Board discussed the Treasurer's update, a copy of which will be filed with these minutes.

David Zeiler discussed the need for certain maintenance services and the desirability of retaining another employee to provide such services, particularly relating to the gym air fan. He will pursue further discussions with the prospective employee, and may undertake retaining him for an initial probationary period, and will report back to the Board.

Mr. Zeiler also reported on the availability of a Safe Schools Grant from the Commonwealth for the purchase of security equipment for the School. He circulated and the Board discussed a proposed form of Request for Proposals to be sent to potential suppliers of such equipment, which form was approved by the Board.

Mr. Zeiler also circulated a form of memorandum of understanding between the School and the Steel City Shakespeare group regarding the group's use of the School Annex for its upcoming theatrical production. The Board was of the view that the School should approve any advertisement in the group's program pertaining to the School. The Board approved the memorandum of understanding.

Mr. Shukrow reported on the status of negotiations with PWSA regarding the School's outstanding claim. Mr. Shukrow will give a further report at the next Board meeting.

ACTIONS: Mr. Kossman made a motion to approve the Safe Schools Program RFP described above, and upon a second by Mr. Sponseller, the motion was unanimously approved by the Board. Mr. Sponseller made a motion to approve the Steel City Shakespeare group memorandum of understanding described above, and upon a second by Mr. Kossman, the motion was unanimously approved by the Board.

Junior Advisory Board

Mr. DiMario described his ideas for forming a junior advisory board for the school. The Board after discussion determined it was a very worthwhile endeavor and agreed that Mr. DiMario should take the next steps to explore the establishment of such a group and report back to the Board.

ACTION: Mr. Sponseller made a motion to authorize Mr. DiMario to take the next steps needed to explore the establishment of a junior advisory board for the school, and to report back to the Board on his progress, and upon a second by Kossman, the motion was unanimously approved by the Board.

There being no further business, the meeting was adjourned at 8:18p.m.

Date

Daniel J. Sponseller
Secretary of the Board