



**PROVIDENT CHARTER SCHOOL  
MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER  
SCHOOL**

May 14, 2019  
6:00 – 8:00 PM

Provident Charter School

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Curtis Kossman		
Dr. Jean Ferketish	Roland Gargani	David Zeiler
Deb Bogen*		
Dan Sponseller	Tyra Oliver	Kathy Clark
Joseph DiMario	Scott Cunningham	
David Baker	David Whitcomb	Rachel Owens
John Rushford	Andy Patterson	Lauren Kossman

\*By phone

Curtis Kossman convened the meeting at 6:00 p.m.

**Public Comment**

None.

**Approval of Minutes**

Upon motion by Mr. Sponseller, seconded by Mr. Kossman, the minutes of the February, March and April 2019 meetings of the Board, previously circulated, were approved.

### **Executive Session**

The Board went into executive session with counsel Kathy Clark to discuss legal action against the Pittsburgh Water and Sewer Authority relating to overcharges, and to discuss settlement of claims for water damage remediation in the Annex Building.

### **School Operations**

Based on the discussion in executive session, upon motion by Mr. Sponseller, seconded by Mr. Baker, the Board unanimously voted to approve the filing of legal action against the PWSA for unwarranted water overcharges.

Based on the discussion in executive session, upon motion by Mr. Sponseller, seconded by Mr. Kossman, the Board unanimously voted to approve the settlement of all claims relating to water damage remediation in the Annex Building, including insurance broker and insurance company contributions, to finally resolve the matter.

Mr. Zeiler presented a revised School “Procedure” to replace the previously approved “Policy” relating to the exercise of any needed physical restraint at the School. Upon motion by Mr. Sponseller, seconded by Mr. Baker, the Board unanimously voted to approve the Procedure and to replace the previously approved Policy with such Procedure, a copy of which will be included with these minutes.

Mr. Zeiler also presented a “Positive Behavior Support Procedure” which the Board discussed and reviewed. Upon motion by Mr. Sponseller, seconded by Mr. Kossman, the Board unanimously voted to approve the Procedure, a copy of which will be included with these minutes.

### **Report on Business Services**

Mr. Zeiler presented a slightly revised Staff Effectiveness Plan, to replace the previously approved Plan. Upon motion by Mr. Sponseller, seconded by Mr. Baker, the Board unanimously voted to approve the revised Plan and to replace the previously approved Plan with such Plan, a copy of which will be included with these minutes.

The Board briefly reviewed and discussed the 2019-20 draft budget. No action was taken on the budget.

### **Enrollment Report**

David Zeiler presented the current enrollment report which was attached as Appendix B to the Agenda.

### **Hiring Report**

David Zeiler presented and discussed the need for the new hires proposed for the school set forth on Appendix A to the Agenda for this meeting, which will be filed with these minutes. After

discussion, upon motion by Mr. Sponseller, seconded by Mr. Kossman, the hires were unanimously approved by the Board.

### **Finance and Facilities Report**

Roland Gargani prepared and the Board discussed the Treasurer's update, a copy of which will be filed with these minutes.

### **Special Events**

Mr. Zeiler reported that the School will hold a Third Grade Project on May 30, 2019 to which all Board members are invited.

There being no further business, the meeting was adjourned at 8:15 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board