



Position vacancy announcement

Title: Middle School Counselor or Social Worker

Reports to: Director of Special Education

Anticipated start date: August 8, 2019

About our school

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. The school is in its third year with students in Grades 2 to 7. We will have one more year of growth to add 8th grade during the 2020-2021 school year. Located on the city's North Shore the school currently enrolls 300 students from 35 different districts around Western Pennsylvania. The school is currently seeking a Middle School Counselor or Social Worker.

Job Goals

- Create a warm, welcoming community with a globally shared understanding of values.
- Become, remain acutely attuned and address to the academic, social and emotional needs of students.
- Create proactive and responsive approaches to supporting student needs.

General Responsibilities

- Develop strong, trusting relationships with students, parents and staff.
- Counsel students individually and in small groups for specifically identified needs including social, emotional and academic growth.
- Provides crisis counseling and de-escalation of students in need.
- Monitor school attendance.
- Counsel and support families to remove barriers that impact attendance.
- Consults with parents, school staff and community agency personnel.
- Continues to develop and implement, with the Elementary School Counselor, our school-wide PBIS.
- Assists in identification, referral and appropriate placement of students with special needs.
- Assists with the coordination and interpretation of standardized testing.
- Additional responsibilities may be assigned from administration.

Required Qualifications

1. Master's Degree in Counseling or Social Work; relevant professional certification through the Pennsylvania Department of Education.
2. Excellent communication, leadership, organization and problem-solving skills.
3. Outstanding dependability, initiative, creativity and decision-making skills.

4. Proficient in managing and using data to guide decisions for student programs.
5. Knowledge of ASCA standards and regulations.
6. Ability to secure all relevant and necessary clearances.
7. Demonstrated ability to initiate student-centered projects in past professional experience.

Preferred Qualifications

1. Five or more years of experience as a Middle School Counselor or Social Worker.
2. Experience arranging partnerships with external service agencies for mental health and therapeutic support services.
3. Active certification in de-escalation techniques, non-violent crisis intervention and safe restraints.

Salary and benefits

- Starting salary \$40,000 (actual salary will be based on experience).
- Employer paid retirement contribution matching 10% of salary.
- Employer paid dental, vision, life insurance benefits.
- Generous time off including all school holidays and breaks.
- Significant employer contribution toward health insurance.

How to Apply

Interested candidates should email a cover letter & resume to Dr. Rachel Owens at rowens@providentcharterschool.org. The subject line of that email should reflect the position title. Applicants are encouraged to act with urgency.

Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.