



Position vacancy announcement

Title: School Resource Officer

Reports to: CEO

Anticipated start date: August 14, 2019

About our school

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. The school is in its fourth year with students in Grades 2 to 7. We will have one more year of growth to add 8th grade during the 2020-2021 school year. Located on the city's North Shore the school currently enrolls 300 students from 35 different districts around Western Pennsylvania.

Job Goals

As a law enforcement position assigned to an educational setting, the PCS School Resource Officer ("SRO") position is a critical element in providing a sense of safety, security and stability within the school environment. The role of the SRO focuses on three primary areas of responsibility: advisor, instructor, and law enforcement liaison. By serving as a role model for his/her juvenile charges, the SRO can effect change by establishing and maintaining positive interpersonal relationships with identified youth while collaborating with Provident's Administration, Guidance, and Instructional Staff. Key elements of the position will be the officer's ability to maintain flexibility and responsiveness in addressing the multiple expectations of the SRO role.

General Responsibilities

- Function as an advisor to students in the school community. This role will be defined on both a formal and an informal basis. Specific at-risk students will be referred to the SRO as well as his/her being accessible to the student body at large. The officer will assume a preventive role by addressing a variety of topics, including interpersonal conflict, bullying, family concerns, alcohol and other drug issues, and other life issues.
- Provide informational sessions on an as-needed basis within classroom settings. Presentations will focus on a variety of topics related to law enforcement, personal safety, traffic safety, and alcohol and other drug prevention. In addition, the SRO should be available as appropriate to address those issues in forums designed for parent groups and faculty in-services.
- Serve as a role model to the student population by being accessible to students who are contending with issues related to interpersonal conflict, bullying, family dysfunction, truancy, alcohol and other drug concerns, and other personal life challenges. Specific students may be

assigned for SRO support by administrative personnel as well as his/her being sought out by the student population at large.

- Provide supplementary support to building administrators (at the Principal's discretion) by responding to situations involving serious criminal behaviors, particularly violations involving assaults on school personnel, weapons, and possession of alcohol and other drugs.
- The SRO is under the direct supervision of the Provident Charter School's Chief Executive Officer or designee and reports to the respective Elementary and Middle School Principals while school is in session.
- Other support services may be incorporated at the discretion of Provident Charter School's administrative personnel.

Required Qualifications

1. Retired federal agent, retired state police officer or retired municipal police officer
2. SRO must be armed.
3. Outstanding dependability, initiative, and decision-making skills.
4. Ability to conduct staff safety training.
5. Ability to create and enforce the Provident School safety plan

Preferred Qualifications

1. NIMS, Basic ICS, Stop the Bleed training
2. FEMA IS 360, IS 362.a, IS 100, and IS 200.
3. ALICE trainer

Salary and benefits

- Starting salary \$50,000, for 200 work days.
- Employer paid retirement contribution matching 10% of salary.
- Employer paid dental, vision, life insurance benefits.
- Generous time off including all school holidays and breaks.
- Significant employer contribution toward health insurance.

How to Apply

Interested candidates should email a cover letter & resume to dzeiler@providentcharterschool.org. The subject line of that email should reflect the position title. Applicants are encouraged to act with urgency.

Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.