



**PROVIDENT**  
CHARTER SCHOOL

## Position Vacancy Announcement

**Title:** 21<sup>st</sup> Century Community Learning Center After School Program Teacher/Advisor  
**Reports to:** 21<sup>st</sup> Century Program Director  
**Anticipated start date:** Fall 2020

### About Our School

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing, and sequencing. The school is in its fifth year with students in Grades 2-8. Located on the city's North Shore the school will enroll 315 students from over 35 different districts around Western Pennsylvania.

### Responsibilities

- Meet with the Program Director for daily duties.
- Provide tutoring/programming as needed.
- Complete all necessary student documentation.
- Plan/Implement activities in the after school program connecting back to the classroom/school day and PA core standards.
- Participate in the grant required parent engagement activities.
- Attend all appropriate meetings.
- Other responsibilities as determined by the Program Director
- This position may include a combination of in person and virtual learning

### Qualifications

- Bachelor Degree (preferred)
- College student in accredited educational degree program (considered)

**Terms of Employment:** 2020-2021 School Year. Exact start and end date to be determined

**Evaluation:** Performance of this job will be evaluated by the 21st Century Program Director.

**Job Status:** Part-Time, approximately 12 hours per week, after school

### Salary/Benefits:

- \$20.00/hour. Funded through the 21<sup>st</sup> Century Community Learning Centers Grant
- No Benefits

### How to Apply

Interested candidates should email a cover letter & resume to La'Shawna McHenry, 21st CCLC Program Director, at [lmchenry@providentcharterschool.org](mailto:lmchenry@providentcharterschool.org). Applicants are encouraged to act with urgency.

*Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.*