



**PROVIDENT CHARTER SCHOOL  
MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER  
SCHOOL  
June 8, 2021  
6:00 – 8:25 PM  
Provident Charter School**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Dan Sponseller		
Roland Gargani		Alan Shuckrow
Dr. Jean Ferketish	Andy Patterson	Kathy Clark
David Baker		Maria Paluselli
	John Rushford	
Curtis Kossman		
Joseph DiMario*		Rachel Owens
David Whitcomb		

\*Participated in only part of meeting

Curtis Kossman convened the meeting at 6:15 p.m.

**Approval of Minutes**

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Gargani, the Board unanimously approved the minutes of the Board's regular monthly meeting for April 13, 2021, previously circulated by Mr. Sponseller.

**Report on Governance**

Legislative Update: Counsel Kathy Clark provided a Pennsylvania legislative update regarding possible legislation impacting charter schools.

Statements of Financial Interest: Counsel advised that the date for Board members to file their annual Statements of Financial Interest had been extended, and urged the couple remaining board members who had not yet filed their statements to do so promptly.

Other Matters - School Governance: The Board discussed the benefits of broadening its purpose to include more efforts to support children with dyslexia which also allows these efforts to tie in and support the Provident Foundation's purpose. The Board reviewed a proposed amendment to Article 4 of the School's Articles of Incorporation prepared by counsel which reflected this purpose. After further discussion it was agreed that the proposed amendment was appropriate, and the following motion was made.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved an amendment to Article 4 of the School's Articles of Incorporation to broaden the School's purpose to support children with dyslexia presented by counsel. As part of the motion, the Board also approved two unrelated technical corrections to Articles 2 and 6 of the Articles of Incorporation, regarding the correct location and address of the registered office of the corporation and a correction indicating that the corporation has no members. A copy of the Articles of Incorporation as so amended will be filed with these minutes and with the Pennsylvania Department of State.

### **Report on School Operations**

Ms. Paluselli presented a health and safety update. She reported on a survey of student families and it was almost unanimous that the students would chose to return to the School if classes were held in-person in the Fall. She recommended that the School prepare a revised health and safety plan contemplating in-person classes in the Fall, retaining discretion regarding the need for mask wearing as the Fall approaches. The Board discussed her proposal in detail and was in agreement with her approach.

**ACTION:** Upon motion by Mr. Sponseller, seconded by Mr. Gargani, the Board unanimously authorized Ms. Paluselli to prepare a revised health and safety plan allowing the administration to provide for 100% in-person attendance beginning in the Fall of 2021, based on their assessment of the guidance provided by applicable health guidelines, and authorizing the administration to make such decisions regarding the wearing of masks, and other safety precautions, at that time as it deems appropriate under the circumstances.

Ms. Paluselli presented the current enrollment report which the Board discussed. Enrollment was strong across all grades.

Ms. Paulselli presented a written Conflict of Interest Policy and written Records Management Policy with Records Retention Schedule attached as an Appendix thereto, which the Board reviewed and discussed.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the School's adoption of the written Conflict of Interest Policy and written Records Management Policy with Records Retention Schedule attached as an Appendix thereto presented by Ms. Paluselli, a copy of which shall be filed with these minutes.

### **Report on Hiring**

Ms. Paluselli reported that there was no new hiring, as reflected in Appendix A to the Agenda.

### **Report on Business Services**

Ms. Paluselli provided a detailed list of vendor purchases for May, 2021, which the Board reviewed and approved.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the vendor purchases for May 2021, provided by Ms. Paluselli, copy of which will be filed with these minutes.

Ms. Paluselli also stated that she had received further Donor Relations Reports from the School's fundraising consultant, and that she would review them and report back to the Board regarding their import and conclusions.

### **Report on Finance**

Ms. Paluselli submitted a proposed 21-22 Budget for the School, together with an Organization Chart and Budget Narrative, which the Board reviewed and discussed. The Board also discussed the need to hire a human relations administrator for the School, which was not reflected in the proposed budget.

**ACTION:** Upon motion by Mr. Sponseller, seconded by Mr. Kossman, the Board unanimously approved the 21-22 School Budget proposed by Ms. Paluselli, a copy of which will be filed with these minutes, and directed that the said Budget also be amended to add a provision for an additional amount up to \$70,000 for the hiring of a human relations administrator, if and as determined to be needed by Ms. Paluselli.

Roland Gargani's May 2021 Treasurer's Report to the Board was submitted, a copy of which will be filed with these minutes.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the Treasurer's Report.

### **Report on Facilities**

Ms. Paluselli presented and the board reviewed the results of the bidding to provide carpeting for 6 rooms on the 3<sup>rd</sup> floor of the Annex Building.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved awarding the contract to provide carpeting for 6 rooms on the 3<sup>rd</sup> floor of the Annex Building to Dan Taylor Interiors for \$20,000, which was the lowest bid submitted for that service.

Mr. Kossman reported that we were still waiting for bids for the repair of the Annex Roof.

**Report on Special Events**

Ms. Paluselli advised that the School was hosting Mr. and Mrs. Robert Pierce for a special tour of the School on June 9, in light of their strong historical and ongoing support for the School.

Board members who attended the 8<sup>th</sup> Grade Transition Ceremony reported how impressed they were with the program and particularly the student presentations at the event, and the listing of the broad variety of schools to which our 8<sup>th</sup> graders were transitioning this year.

Ms. Paluselli advised that the Staff End of Year Event would be held June 10, 2021 at Riverview park, and that all Board members were invited to attend.

There being no further business, the meeting was adjourned at 8:25 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board