



**PROVIDENT CHARTER SCHOOL  
MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER  
SCHOOL  
May 11, 2021  
5:30 – 7:25 PM  
Provident Charter School**

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Dan Sponseller		
Roland Gargani		Alan Shuckrow
Andy Patterson		Matt Morella
David Baker		Maria Paluselli
John Rushford		
Curtis Kossman		
	Dr. Jean Ferketish	
	Joseph DiMario	Rachel Owens
David Whitcomb		

**Executive Session**

The Board met in executive session, starting at 5:30 p.m., to discuss personnel matters, specifically compensation setting and staff evaluation criteria. The public meeting then commenced at 6 p.m.

Curtiss Kossman Curtis Kossman convened the meeting at 6:00 p.m.

**Approval of Minutes**

Approval of the minutes of the Board’s regular monthly meeting for April 13, 2021 were deferred until the next meeting.

**Report on Governance/Legislative Update**

Counsel Alan Shuckrow provided a Pennsylvania legislative update regarding possible legislation impacting charter schools. He also reported that the date for filing annual statements of financial interest by Board members has been extended to June 1, 2021.

### **Report on School Operations**

Ms. Paluselli presented a health and safety update. She reported on the very small number of positive Covid tests at the school.

### **Report on Business Services**

Ms. Paluselli provided a detailed list of vendor purchases for April 2021, which the Board reviewed and approved.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the vendor purchases for April 2021, provided by Ms. Paluselli, copy of which will be filed with these minutes.

Ms. Paluselli also submitted and reviewed a detailed analysis of Donors, Donor Relations and Stewardship prepared by consultant Jean Hale, as a foundational document for further coordinated fund raising efforts for the School. The Board discussed the analysis in detail and gave Ms. Paluselli guidance on taking the next steps to improve the effectiveness of the School's fundraising efforts. This will be discussed further in future Board meetings, and the Board expressed its desire to receive further updates on the progress of this matter.

### **Report on Hiring**

Ms. Paluselli reported on new hiring as reflected in Appendix A to the Agenda.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the hiring reflected on Appendix A to the Agenda for this meeting.

### **Enrollment Report**

Ms. Paluselli presented the current enrollment report which was attached as Appendix B to the Agenda.

### **Report on Finance and Facilities**

Roland Gargani's April 2021 Treasurer's Report to the Board was submitted, a copy of which will be filed with these minutes.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Sponseller, the Board unanimously approved the Treasurer's Report.

Ms. Paluselli submitted a draft budget narrative for the Board's information. Ms. Paluselli expects to make revisions to the narrative regarding teacher compensation which will be reflected in the final budget to be proposed at the next meeting. She also discussed preliminary budget preparation matters.

### **Report on Special Events**

The Board discussed possible dates and venues for the next “Celebrating Provident” event – including possibly this fall or next spring. No decision was reached.

It was reported that the Junior Board’s Transition program for 8<sup>th</sup> grade students, held May 7, was a huge success, and much appreciation was expressed by the Board for this undertaking. 8<sup>th</sup> grade Promotion will be June 6, 2021.

The Staff End of Year picnic will be held June 10, 2021 at Riverview Park. The Board is invited to attend.

There being no further business, the meeting was adjourned at 7:25 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board