



**PROVIDENT CHARTER SCHOOL  
MINUTES  
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER  
SCHOOL**

September 14, 2021

6:00 – 7:45 PM

Provident Charter School

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Andy Patterson	Dan Sponseller	Maria Paluselli
Roland Gargani	John Rushford	Rachel Owens
Dr. Jean Ferketish		Kathy Clark
David Baker		
Joe DiMario		
Curtis Kossman		
Dr. David Whitcomb		

Curtis Kossman convened the meeting at 6:05 p.m.

**Executive Session**

Kathy Clark announced that prior to this evening's regular meeting the Board held an Executive Session to discuss a personnel matter.

**Public Comment**

Mr. Kossman read a thank you card from a staff member thanking the Board for free lunches for the staff.

No other public comment

**Approval of Minutes**

The Board Secretary, Dan Sponseller, is currently out of the country on vacation; approval of meeting minutes is deferred until the next month's meeting.

### **Report on School Operations**

Maria Paluselli provided the Board with an update on the school's Health & Safety Plan. At this time there have been no Covid 19 cases in the building; there have been approximately 18 students who needed to quarantine due to covid exposure (exposed to parent); there has been one employee who tested covid positive, but was not in the building during the exposure period. Ms. Paluselli noted that the school has hired a building substitute to check in with students who are remote due to quarantine. The Board engaged in a discussion about covid-19 testing and the masking order.

Ms. Paluselli provided a detailed list of vendor purchases for August, 2021, which the Board reviewed and approved.

**ACTION:** Upon motion by Mr. Kossman, seconded by Mr. Gargani, the Board unanimously approved the vendor purchases for August 2021, provided by Ms. Paluselli, a copy of which will be filed with these minutes.

Ms. Paluselli discussed with the Board the Future Ready Comprehensive School Wide Plan, which is to be submitted to PDE.

**ACTION:** Upon motion by Mr. Kossman, seconded by Dr. Whitcomb, the Board unanimously approved the Future Ready Comprehensive School Wide Plan.

### **Report on Hiring**

Ms. Paluselli provided the Board with the hiring report. The Board engaged in a discussion regarding teacher salaries and retention.

**ACTION:** Upon motion by Mr. Kossman, seconded by Joe DiMario, the Board unanimously approved the hiring report provided by Ms. Paluselli, a copy of which will be filed with these minutes.

### **Report on Enrollment**

Ms. Paluselli provided the Board with the enrollment report, noting that the school has between 80-85 new students. The Board discussed demographics of the student population. The Board also had a discussion about getting new teachers trained in Wilson.

### **Report on Finance and Facilities**

Roland Gargani provided the Treasurer's Report. Mr. Gargani noted there had been an issue with reconciliation, but at this point everything has been reconciled and there is a total of \$147,000 outstanding receivable. Mr. Gargani indicated that the first invoices have been sent out for the 2021-2022 school year. At this time, Mr. Gargani told the Board that the school will not need the line of credit, and will likely not need it until 2022. Mr. Gargani also noted that the annual audit will be occurring in November.

**ACTION:** Upon motion by Mr. Kossman, seconded by Ms. Ferketish, the Board unanimously approved the Treasurer's Report.

Ms. Paluselli discussed a facility staffing need now that the Annex has eight (8) full-time people working in it. Significant work needs to be done in the building, and Ms. Paluselli would like someone to be here in the evenings to work on these projects.

The Board agreed to discuss this at the next meeting.

### **Report on Special Events**

Ms. Paluselli advised that October is Dyslexia Awareness month and there are a number of family engagement events during the month at the school. In addition, October is the annual Fund Campaign, so watch for more details about that. Finally, Ms. Paluselli informed the Board that the TKD tournament is scheduled for November 13<sup>th</sup>.

There being no further business, the meeting was adjourned at 7:45 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board