



Position vacancy announcement

Title: Building Substitute Teacher (Full-Time)

Reports to: Principal

Anticipated start date: Fall 2021

About our school

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. The school is in its sixth year with students in Grades 2-8. Located on the city's North Shore, the school enrolls about 330 students from over 42 districts in the Pittsburgh area for the 21-22 school year.

Teaching at PCS

We are currently seeking a classroom teacher to serve as a Building Substitute during the 2021-2022 school year. This will be a full-time position with salary and benefits. The Building Substitute will potentially cover long-term leaves as well as any day to day sub needs. The Building Substitute will also serve as the primary person to provide daily check-ins with students who might need to quarantine due to an exposure. Teachers at Provident must approach learning with creativity and leverage opportunities for multi-sensory instruction. Teachers receive comprehensive training, have shared daily planning time with other members of their department and are provided support throughout the school year in developing multi-sensory approaches to instruction that help our students learn and grow.

Job Goal

- Develop lesson plans and deliver small group instruction within established curriculum guidelines.
- Collaborate with other teachers, professional staff, and administrators to address instructional and/or classroom issues.
- Respond to a wide range of inquiries from parents or guardians regarding instruction, learning and student progress.

Required Qualifications

- Pennsylvania Teaching certification (Elementary K-6, Grades PK-4 or Grades 4-8).
- Excellent communication, leadership, organization and problem-solving skills.
- Outstanding dependability, initiative, creativity and decision-making skills.
- Proficient in managing and using data to guide decisions for student programs.
- Knowledge of federal Common Core standards and state special education regulations.
- Ability to secure all relevant and necessary clearances.

Preferred Qualifications

- Pennsylvania Special Education certification.
- Demonstrated knowledge of special education instructional techniques.
- Background working with students with emotional or behavioral needs that are an impediment to learning.
- Knowledge, training or certification in Orton Gillingham approaches to instruction.

- Experience incorporating multi-sensory instruction in small group settings.
- Experience teaching students who are diagnosed with dyslexia.

Professional Responsibilities

- Prepare thoughtfully tailored lesson plans with clear objectives that incorporate multi-sensory instruction techniques that align with Common Core Standards.
- Orchestrate learning with a balanced approach to instruction, demonstration, student engagement and work time to provide students with opportunities to observe, question, investigate and explore.
- Organize and lead activities designed to promote physical, mental and social development.
- Adapt teaching methods and instructional techniques to meet students' needs and interests.
- Assess student knowledge through a variety of formal and informal assessment techniques, record results and report as needed.
- Work as a member of a team to design lessons that meet the needs of students.
- Meet with other professionals to address students' needs and progress.
- Establish partnerships with parents and family members to facilitate engaging, meaningful interactions about student growth and development.
- Learn and implement assistive technology as needed.
- Monitor students and maintain safety during non-instructional times (i.e. lunch duty, recess duty).
- Continue to grow professionally through activities such as study of current professional literature, participation in school professional development sessions as well as local, county, regional, and state meetings and conferences.
- Other responsibilities as assigned by the Principal.

Terms of Employment: Ten (10) month position.

Evaluation: Performance of this job will be evaluated by the Principal.

Salary and benefits

- Starting salary will be based on experience, starting at \$40,000.00.
- Employer paid retirement contribution matching 10% of salary.
- Employer paid dental, vision, life insurance benefits.
- Significant employer contribution toward health insurance.

How to Apply

Interested candidates should email a cover letter & resume to Leah Haile, Middle School Principal, at lhaile@providentcharterschool.org. Applicants are encouraged to act with urgency.

Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.