



## **Position vacancy announcement**

**Title:** School Nurse - Registered Nurse

**Reports to:** Director of Special Education

**Anticipated start date:** July 11, 2022

### **About our school**

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. Provident will be in its 7th year with students in Grades 2-8. Located on the city's North Shore, the school enrolls about 330 students from over 44 districts in the Pittsburgh area.

### **Health Services at PCS:**

We are looking for a full-time School Nurse to join our team in providing the best care for our students. Job responsibilities include, but are not limited to:

- Daily responsibilities include: medication administration, PRN assessment and treatment, communication with families and/or outside providers
- Follow up with, execute, and properly document doctor's orders
- Accurately document observations, interventions, and evaluations pertaining to client care management and services provided
- Assist the school in following state and federal guidelines in relation to COVID screening, assessments, and interventions
- Providing health-related education to students and staff in both individual and group settings
- Monitoring immunizations, managing communicable diseases, and assessing the school environment as to prevent injury and ensure safety
- Actively participating in school safety plans that address school violence, bullying, and emergencies that may occur at school
- Overseeing all state mandated screenings such as vision, hearing, body mass index, and scoliosis to ensure that students are in compliance with state guidelines
- Providing health advice to school educational teams, such as the Committee on Special Education and the Individualized Educational Plan (IEP) team
- Provide interventions for acute and chronic illnesses, injuries and emergencies,
- Provide health education to students regarding proper nutrition and hygiene
- Communicate with parents/guardians and outside care providers regarding care updates and changes
- Consult with teachers, school administrators and other school staff regarding student care
- Maintaining student records in electronic health record system

**Required Qualifications**

- Registered Nurse (RN) active license in the State of Pennsylvania (PA)
- Current CPR Certification
- One (1) year of experience in healthcare; home care, home health, hospital, and/or long-term care environment
- School Nurse experience highly preferred
- Excellent communication, leadership, organization, and problem-solving skills.
- Outstanding dependability, initiative, creativity, and decision-making skills.
- Proficient in managing and using data to guide decisions for student programs.
- Ability to secure all relevant and necessary clearances.

**Terms of Employment:** Ten (10) month position plus 12 days in the July for extended school year

**Evaluation:** Performance of this job will be evaluated by the Director of Special Education.

**Salary and benefits**

- Starting salary will be based on experience.
- Employer paid retirement contribution matching 10% of salary.
- Employer paid dental, vision
- Significant employer contribution toward health insurance.

**How to Apply**

Interested candidates should email a cover letter & resume to Mrs. Aubrey Ferreira  
schoolnurse@providentcharterschool.org.

*Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.*