



### **Position vacancy announcement**

**Title:** 8th Grade Math Co-teacher Long-Term Substitute

**Reports to:** Principal

**Anticipated start date:** January 22, 2024-June 7, 2024

**Classification:** Exempt, 200 day employee

**Location:** PCS Central

### **About our school**

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. Provident opened at the start of the 2016-2017 school year and has students in Grades 2-8. Located on the city's North Shore, the school enrolls about 330 students from over 44 districts in the Pittsburgh area.

### **About this position**

We are currently seeking a Long-Term Substitute 8th Grade Math Co-teacher for the rest of the 2023-2024 school year. There is potential for this position to turn into a full-time position for the 2024-2025 school year. PCS teachers in grades 6-8 teach 6 classes per day, have 1 content department planning period, and 1 collaborative grade-level planning period in addition to a personal lunch period. In grades 6-8, mathematics is taught in an extended block period with designated daily time within each block for targeted remediation.

### **Job Goals**

Teachers must approach learning with creativity and leverage opportunities for multi-sensory instruction. Teachers receive comprehensive training, have shared daily planning time with other members of their department and are provided support throughout the school year in developing multi-sensory approaches to instruction that help our students learn and grow.

### **Required Qualifications**

1. Pennsylvania Teaching certification in Mathematics 7-12 or Grade 4-8 with Mathematics concentration is required. K-6 certification with a strong math background will be considered. Secondary certification in Special Education PK-12 is highly desirable.
2. Knowledge of Pennsylvania Core Standards and best practices in mathematics instruction.
3. Ability to secure all relevant and necessary clearances.

### **Preferred Qualifications**

1. Knowledge of implementing accommodations and modifications for students with diverse learning profiles in mathematics.
2. Experience with incorporating multi-sensory strategies to build conceptual understanding of mathematics topics.
3. Experience with the Concrete-Representational-Abstract approach and Problem-based application as strategies to teach mathematics concepts.

4. Knowledge of effective classroom management strategies.
5. Excellent communication, leadership, organization, and problem-solving skills.
6. Outstanding dependability, initiative, creativity, and decision-making skills.
7. Proficient in managing and using data to guide decisions for student programs.

### **Professional Responsibilities**

1. Prepare thoughtfully tailored lesson plans with clear objectives that incorporate multi-sensory instruction techniques which align with Pennsylvania Core Standards that meet the needs of the students in your classroom. Lessons are to be submitted weekly and learning targets should be displayed in the classroom.
2. Collaboration is a key part of this job. Work as a member of multiple teams to design engaging lessons, review assessments and student data, and improve content delivery.
3. Collect and use data to develop lessons. Teachers are responsible for collecting and reporting progress monitoring data as well as using data to drive classroom decision making.
4. Establish partnerships with families by frequently communicating about student progress and instructional programming through digital platforms, emails, phone calls, newsletters, and during special events.
5. Respond to a wide range of inquiries from families regarding instruction, learning, and student progress within a reasonable time frame (preferably 24 hours).
6. Adapt teaching methods and instructional techniques to meet students' needs and interests.
7. Assess student knowledge through a variety of formal and informal assessment techniques.
8. Integrate technology into daily lessons and teach appropriate usage and management of technology.
9. Monitor students and maintain safety during non-instructional times (i.e. lunch or recess duty).
10. Continue to grow professionally through activities such as the study of current professional literature, participation in school professional development sessions as well as local, county, regional, and state meetings and conferences.
11. Other responsibilities as assigned by the Administrative Team.

**Terms of Employment:** Long-term substitute for the remainder of the 2023-2024 school year..

**Evaluation:** Performance of this job will be evaluated using the ACT 13 framework.

### **Salary and benefits**

- \$125 a day.
- This position is not eligible for benefits.

### **How to apply**

Interested candidates should email a cover letter & resume to Elizabeth Swartz, Human Resources Manager, at [eswartz@providentcharterschool.org](mailto:eswartz@providentcharterschool.org).

*Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.*