



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL
March 12, 2024
6:00 PM
HELD AT PROVIDENT CHARTER SCHOOL AND VIA ZOOM**

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Mike Brady	John Rushford	Maria Paluselli
Sheila Conway	Don Marinelli	Alan Shuckrow
Curtis Kossman	George Robinson	Rachel Owens
David Baker		Darlene Brown
Terry Smith		Sallie Richards
Dr. Jean Ferketish		Kathy Clark
Dan Sponseller		

Curtis Kossman convened the meeting at 6:00 p.m.

Public Comment

Sallie Richards spoke to the Board about the 8th grade graduation committee. Plans include obtaining positive comments on index cards to give to the students at graduation. Ms. Richards had envelopes with the cards that she passed out to the Board members for completion and she requested the cards be returned in mid-May.

Approval of Minutes

The meeting minutes of the February 13, 2024 meeting was reviewed by the Board.

ACTION: Upon motion by Sheila Conway, seconded by Mike Brady, the February 13, 2024 meeting minutes were unanimously approved.

Governance Report

Alan Shuckrow reminded the Board that the Statement of Financial Interest (Ethics) forms are due May 1. The forms were provided to the Board members. Mr. Shuckrow offered to assist any member in completing them. Mr. Shuckrow also discussed the current state budget and the current focus on cyber charters. In addition, Mr. Shuckrow informed the Board that SMGG is working with state legislators on transportation issues. The Board also had a brief discussion regarding Act 55 training, and the new board members were encouraged to complete the required Act 55 training.

Matters of Note

Health and Safety Policy Revision

Maria Paluselli presented a revision to the Provident Health and Safety Plan; recently the CDC updated its guidance on covid-19 and the plan simply reflects this updated guidance. Since the school continues to receive ESSR funding, it is required to update the Health & Safety Plan.

ACTION: Upon motion by Curtis Kossman, seconded by Sheila Conway, the revised Health and Safety Plan was unanimously approved.

Approval of School Calendar

Dr. Rachel Owens presented the Provident school calendar for the 2024-2025 school year. She indicated that there was significant input from teachers and staff into the school calendar.

ACTION: Upon motion by Curtis Kossman, seconded by Mike Brady, the calendar for the 2024-2025 school year was unanimously approved.

Enrollment and Hiring Reports

Maria Paluselli presented the enrollment report for Central. A few students have left and it is difficult to determine the number of returning families because many of indicated “maybe” on the form asking about plans for next school year.

Ms. Paluselli discussed the weekly meetings that are occurring with the new enrollment support service that was retained by the school. The Board entered into a discussion regarding the deliverables that will be required from this new enrollment service. In addition, the Board discussed the need for improvements to the school website.

Ms. Paluselli presented the hiring report for Central which included the return of a teacher who was previously at Provident, Mr. Brad Leeman was hired as a 4/5 math and science teacher on February 29, 2024 at a salary of 42,500. Mr. Leeman was previously at Provident approximately 2 years ago.

ACTION: Upon motion by Curtis Kossman, seconded by Sheila Conway, the hiring report was unanimously approved.

Committee Reports

Facility

Maria Paluselli presented information regarding competitive price quotations that were solicited on acoustic panels for the gym. The school obtained two quotes for the purchase of acoustic panels: One quote from AVT, Inc. and a second quote from Pinnacle Acoustics. The quotation from AVT, Inc. did not include installation. The Board determined that installation was a required element of the proposals.

ACTION: Upon motion by Curtis Kossman, seconded by Mike Brady, the hiring of Pinnacle Acoustics based upon their quote in the amount of \$30,135.00 dated February 24, 2024 was unanimously approved.

Maria Paluselli presented information regarding the purchase of a replacement curtain for the gymnasium. A quote was obtained from Pittsburgh Stage, Inc. in the amount of \$9,999.00.

ACTION: Upon motion by Curtis Kossman, seconded by Mike Brady, the purchase of the replacement curtain for the gym based on the quote from Pittsburgh Stage, Inc. in the amount of \$9,999.00 was unanimously approved.

Maria Paluselli presented information regarding an audio-visual package purchase that included an audio system, wireless microphones, a video projection system, and lighting. The total for the project was \$60,935.65. The Board discussed what equipment was necessary, and whether a laser projector was better than a digital projector. The Board wished to table consideration of this project and requested additional information from Ms. Paluselli.

Maria Paluselli also spoke to the Board about recent grant submittals, including a competitive safety grant through the Pennsylvania Commission on Crime and Delinquency. In addition, Ms. Paluselli noted that the school is still waiting to hear on the 21st Century grant.

Finance

The Board reviewed the financial reports and profit/loss statements of Provident Central. In addition, the Board reviewed the vendor purchases for February, 2024.

ACTION: Upon motion by Curtis Kossman, seconded by Jean Ferketish, the vendor purchases for February, 2024 were unanimously approved.

ACTION: Upon motion by Curtis Kossman, seconded by Mike Brady, the finance report as of January 31, 2024 was unanimously approved.

It was announced that the Board would be going into executive session at the conclusion of the meeting in order to discuss an employment matter.

Adjournment

There being no further business, the meeting was adjourned to the executive session at 8:10 p.m.

Date

Daniel J. Sponseller
Secretary of the Board