



**PROVIDENT CHARTER SCHOOL -- WEST**  
**MINUTES**  
**OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER**  
**SCHOOL**  
May 14, 2024  
6:00 PM  
HELD AT PROVIDENT CHARTER SCHOOL AND VIA ZOOM

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Mike Brady	Terry Smith	Maria Paluselli
Sheila Conway	Dr. Jean Ferketish	Alan Shuckrow
Curtis Kossman	John Rushford	Rachel Owens
David Baker		Darlene Brown
George Robinson		Sallie Richards
		Kathy Clark
		Jen Dilla
		Quinn Smith
		Brittany Herbert
		Leah Bollinger
		Megan Henderson

Curtis Kossman convened the meeting at 6:00 p.m.

**Public Comment**

Megan Henderson spoke about the positions for the middle school that are part of the restructuring. Quinn Smith spoke about the teachers that are here to learn about the proposed budget and restructuring.

**Approval of Minutes**

The meeting minutes of the April 9, 2024 meeting was reviewed by the Board.

**ACTION:** Upon motion by Mike Brady, seconded by Sheila Conway, the April 9, 2024 meeting minutes were unanimously approved.

## **Matters of Note**

### *Act 55 Training*

Maria Paluselli reminded the Board to complete any required Act 55 training needed. She noted that auditors will check to confirm that the training has been completed.

### *Board Member Resignation*

Curtis Kossman informed the Board that Don Marinelli has tendered his resignation from the Board.

**ACTION:** Upon motion by Curtis Kossman, seconded by Dan Sponseller, the resignation of Don Marinelli was accepted, with regret.

### *Treasurer Appointment*

Curtis Kossman spoke about Mike Brady's contributions to the Board thus far and noted that he has agreed to step in to the position of Treasurer. Curtis thanked Mike for taking this position as it allows Curtis to step down from the position.

**ACTION:** Upon motion by Dan Sponseller, seconded by Sheila Conway, the appointment of Mike Brady as Treasurer was unanimously approved.

## **Wellness Policy Revision**

Maria Paluselli presented an amendment to the Wellness Policy, which is highlighted. It allows for pizza to be used as an incentive for PBIS rewards.

## **Enrollment Report**

Maria Paluselli presented the enrollment report for West. For the current school year, the school has an enrollment of 33 students. For the 2024-2025 school year, approximately 13 new students are in the process of completing the enrollment paperwork.

### *Hiring Report*

Ms. Paluselli reported that Provident West has hired Laura Partridge as a Community Outreach Coordinator (part-time) for \$30/hour beginning on 04.10.2024.

**ACTION:** Upon motion by Curtis Kossman, seconded by Mike Brady, the hiring report was unanimously approved.

## ***Finance***

Maria Paluselli informed the Board the there will be a CSP grant monitoring visit on May 31, 2024. There remains \$107,254 left of the grant to claim this year.

The Board also reviewed the vendor purchases for April, 2024.

**ACTION:** Upon motion by Dan Sponseller, seconded by Curtis Kossman the vendor purchases for April, 2024 were unanimously approved.

## ***Proposed 2024-2025 Budget***

Ms. Paluselli presented the draft budget for review and discussion by the Board. A significant change is a proposed tiered starting salary structure for new teachers , which will also adjust salaries for those teachers currently making less than \$50,000 annually. The tiers are as follows: \$50,000 for non-certified teachers; \$52,000 for certified teachers; and \$55,000 for certified special education teachers. All teachers will receive a salary increase in line with these tiers or a 5% salary increase, whichever is more advantageous.

The Board discussed the cost sharing provisions between Provident Central and Provident West. The budget was proposed with a 2.36% allocation to PCS West for the sharing of certain administrative positions. The Board discussion focused on what the proper allocation should be, and it was determined that the allocation may need to be reviewed and potentially increased. As a result of the need to revise the allocation, the Board decided to defer voting on the budget until next month's meeting when it will include an adjusted allocation and the reasoning behind such a calculation.

## **Adjournment**

There being no further business, the meeting was adjourned at 7:39 p.m.

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Date

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Daniel J. Sponseller  
Secretary of the Board