



**PROVIDENT CHARTER SCHOOL
MINUTES
OF THE MEETING OF THE BOARD OF DIRECTORS OF PROVIDENT CHARTER
SCHOOL**

March 11, 2025

6:00 PM

HELD AT PROVIDENT CHARTER SCHOOL AND VIA ZOOM

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	OTHERS PRESENT
Terry Smith (via zoom)		Maria Paluselli
Dr. Jean Ferketish (via zoom)		Kathy Clark
Curtis Kossman (via zoom)		Dr. Rachel Owens
David Baker (via zoom)		Darlene Brown
Dan Lynch (via zoom)		Travis Kreidler
Sheila Conway		Sallie Richards
Dan Sponseller (via zoom)		
Mike Brady (via zoom)		

Curtis Kossman convened the meeting at 6:06 p.m.

Public Comment

There was no public comment.

Approval of Minutes

The meeting minutes of the February 11, 2025 meeting were reviewed by the Board.

ACTION: Upon motion by Curtis Kossman, seconded by Terry Smith, the February 11, 2025 meeting minutes were unanimously approved.

Matters of Note

Provident Facility

Proposed Elevator and Connector Project

Maria Paluselli welcomed Travis Kreidler from Desmone to give a presentation to the Board regarding a proposed elevator project at PCS. Mr. Kreidler introduced himself and described the goal of the project to create a connector between the main building and the annex and to provide an accessible elevator for both buildings. He indicated that the challenges included making it so that both buildings could be entered on grade. Mr. Kreidler walked through the site plans and the floor plans of the proposed connector. He reviewed with the Board the draft schematic drawings for the various floors noting that the Annex and the main building have differing elevations. The Board engaged in a discussion with Mr. Kreidler regarding the drawings and the project renderings, and also regarding the potential disruption to existing classrooms during the project.

The Board engaged in a lengthy discussion regarding the estimated cost of the project. The Board decided to engage a subcommittee of the Board to include Dan Sponseller, Dan Lynch and Jean Ferketish to review the proposal in more detail as well as other alternative, and to report back to the full Board with a recommendation.

Chapel HVAC Proposal

Maria Paluselli provided the Board with a proposal from Pyramid Engineering to prepare specifications in order to bid the HVAC work for the Annex. The Board discussed whether this work would be considered replacement or repair work. Maria indicated she believes this cost may be paid with EITC funds. The Board requested that Maria seek additional quotes.

Provident Safety and Security Report

Maria Paluselli provided the Board with the Safety and Security Report for Central and West.

Ms. Paluselli noted that there was not a hiring report for this evening's meeting.

Enrollment Report

Maria Paluselli presented the enrollment report for Central and West. She informed the Board that Central just completed the enrollment lottery. The Board reviewed the projected enrollment numbers, and discussed where the new enrollments at Provident West were coming from.

Vendor Report

Mike Brady presented the vendor report for the prior month and indicated that the purchases were all in line with the normal course of business and that there was nothing out of the ordinary.

ACTION: Upon motion by Curtis Kossman, seconded by Mike Brady, the vendor purchases were unanimously approved.

Finance

Maria Paluselli and Darlene Brown presented the financial statements for Provident Central and Provident West. According to Ms. Brown there was a \$40,000 transfer on February 3rd from the money market into the general fund for Provident West. She also noted that Provident West may need to borrow against the line of credit in April. The Board also reviewed the current accounts receivable report. There are presently 23 sending districts at Provident West and 40 sending districts at Provident Central.

ACTION: Upon motion by Curtis Kossman, seconded by David Baker, the finance report as February 28, 2025 was unanimously approved.

School Calendar

Dr. Owens reviewed the p2025-2026 proposed school calendar with the Board. She noted that a lot of input from staff goes into the proposed calendar. Dr. Owens stated that school will begin for the 2025-2026 school year on August 21st.

ACTION: Upon motion by Curtis Kossman, seconded by Sheila Conway, the 2025-2026 school calendar was unanimously approved.

PCS Scholarships/PCS International Trip

Dr. Owens spoke with the Board about the PCS Scholarships. She indicated that there are currently four (4) applicants for one (1) scholarship, and she hopes to have additional applicants before the deadline for applications.

Dr. Owens described the planned international trip and she confirmed that as requested by the Board, EF Tours will hold a second information session for families and offer a second opportunity for families to receive a discount.

Other Business

Maria Paluselli provided an update to the Board regarding the grant application with Vanta. She noted that Provident submitted a general letter of support – not an MOU – to indicate the Provident would have interest should the grant be funded.

Maria Paluselli also notified the Board that graduation is scheduled for June 4, 2025 at 6:30 and she encouraged all Board members to attend.

Adjournment

There being no further business, the meeting was adjourned to executive session at 7:48 p.m.

Date

Daniel J. Sponseller
Secretary of the Board