



### **Position vacancy announcement**

**Title:** Special Education Teacher (Resource Room)

**Reports to:** Building Principal

**Anticipated start date:** August 13, 2025

**Location:** PCS Central

#### **About our school**

Provident Charter School (PCS) Central in Pittsburgh, PA, is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with reading, writing, and sequencing. PCS Central opened at the start of the 2016-2017 school year and has students in Grades 2-8 students. Located on the city's North Shore, the school enrolls about 330 students from over 42 districts in the Pittsburgh area.

#### **Position Description**

We are seeking a certified Special Education Teacher for our Resource Classroom who will serve students in grades 2nd-8th by providing Supplemental Special Education Support for various subject areas. Primarily, students learning in the resource classroom receive a full continuum of types of special education support, which may include:

- **Autistic Support** – address needs primarily in the areas of communication, social skills, or behaviors consistent with those of autism spectrum disorders
- **Emotional Support** – services for students with a disability who require services primarily in the areas of social or emotional development or functional behavior
- **Learning Support** – services primarily in the areas of reading, writing, mathematics, speaking, or listening skills related to academic performance
- **Life Skills Support** – services primarily in the areas of academic, functional, or vocational skills necessary for independent living
- **Speech and Language Support** – students with speech and language impairments who require services primarily in the areas of communication

This position is co-taught with a certified Special Educational Teacher who serves students in grades 2-8. Applicants must have a Pennsylvania Special Education Certificate and be willing to collaborate daily with their teaching partners. Students benefiting from the Resource Classroom require structure in their daily schedules and urgency to learn academic and life skills. Teachers must approach learning creatively, leverage opportunities for multi-sensory instruction, and have a strong collaborative relationship with co-teachers. Experience with accommodations for reading and writing deficits is preferred. Teachers receive comprehensive training, have shared daily

planning time with other department members, and are provided support throughout the school year in developing multi-sensory approaches to instruction that help our students learn and grow.

### **Required Qualifications**

1. Pennsylvania Teaching certification in Special Education.
2. Knowledge of effective behavior support strategies.
3. Excellent communication, leadership, organization, and problem-solving skills.
4. Outstanding dependability, initiative, creativity, and decision-making skills.
5. Proficient in managing and using data to guide decisions for student programs.
6. Knowledge of IDEA, Pennsylvania Core Standards, and PA special educational regulations.
7. Ability to secure all relevant and necessary clearances.

### **Preferred Qualifications**

1. Demonstrated knowledge of special education instructional techniques.
2. Background working with students with emotional or behavioral needs that impede learning.
3. Experience incorporating multi-sensory instruction in small group settings.
4. Knowledge, training, or certification in Orton-Gillingham approaches to instruction.

### **Professional Responsibilities**

1. Develop lesson plans and deliver small group instruction.
2. Maintain compliant special educational paperwork, including input forms, IEPs, PBSPs, NOREPs, etc.
3. Collect and report progress monitoring data.
4. Collaborate with other teachers, professional staff, and administrators to address instructional and/or classroom needs.
5. Respond to a wide range of inquiries from parents or guardians regarding instruction, learning, and student progress.
6. Organize and lead activities to promote physical, mental, and social development.
7. Adapt teaching methods and instructional techniques to meet students' needs and interests.
8. Assess student knowledge through a variety of formal and informal assessment techniques.
9. Establish partnerships with parents and family members to facilitate engaging, meaningful interactions about student growth and development.
10. Learn and implement assistive technology as needed.
11. Monitor students and maintain safety during non-instructional times (i.e., lunch duty, recess duty).
12. Continue to grow professionally through activities such as studying current professional literature, participating in school professional development sessions, and attending local, county, regional, and state meetings and conferences.
13. Other responsibilities as assigned by the Principal.

**Terms of Employment:** Full-Time (10) month position.

**Evaluation:** The performance of this job will be evaluated by the Principal.

**Salary and benefits:**

- Starting salary \$55,000 (actual rate will be based on experience)
- Employer paid retirement contribution matching 10% of salary.
- Employer-paid dental, vision, and life insurance benefits.
- Significant employer contribution toward health insurance.

**How to Apply:**

Interested candidates should email a cover letter & resume to Elizabeth Swartz, Human Resources Manager, at [eswartz@providentcharterschool.org](mailto:eswartz@providentcharterschool.org).

*Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, or genetics.*