



Position vacancy announcement

Title: 4th Grade ELA/SS Special Ed

Reports to: Principal

Anticipated start date: August 13, 2026

Classification: Exempt, 200 day employee

Location: PCS Central

About our school

Provident Charter School in Pittsburgh, PA is a publicly funded school designed to address the needs of students with language-based learning differences such as dyslexia. Our students are bright yet struggle with topics such as reading, writing and sequencing. Provident opened at the start of the 2016-2017 school year and has students in Grades 2-8. Located on the city's North Shore, the school enrolls about 330 students from over 44 districts in the Pittsburgh area.

About this position

We are currently seeking a 4th Grade ELA/SS Teacher with a Special Education Teaching Certification. This position is currently for a 4th grade classroom and has a potential for looping to 5th grade the following school year. Looping allows for our students the benefits of consistency and connection with their teachers.

Position Goals

1. Develop standards-aligned lesson plans with clear learning targets that incorporate evidence-based, multi-sensory instructional practices aligned to Pennsylvania standards and the school's curriculum framework. Lesson plans must be submitted and learning targets should be displayed in the classroom.
2. Provide evidence-based literacy instruction aligned to the Science of Reading and the needs of students with language-based learning differences, including implementation of structured literacy practices and Wilson Reading System® intervention with fidelity.
3. Utilize assessment, progress monitoring, and student performance data to drive instructional decisions, differentiate instruction, and accelerate student achievement through targeted small-group and individualized intervention.
4. Collaborate effectively with co-teachers, instructional coaches, interventionists, and school leadership to design, implement, and refine instruction that meets the diverse academic and social-emotional needs of students.
5. Serve as a Special Education case manager by ensuring compliance with IDEA, implementing IEPs with fidelity, monitoring student progress toward goals, maintaining required documentation, and facilitating meaningful communication with families and service providers.

6. Foster an inclusive, structured, and supportive learning environment that promotes student engagement, independence, self-advocacy, and academic success.
7. Demonstrate a commitment to continuous professional growth through ongoing learning, coaching, reflection, and implementation of evidence-based instructional practices that support students with language-based learning differences.

Professional Responsibilities

1. Deliver engaging Tier 1 English Language Arts and Social Studies instruction aligned to Pennsylvania standards and the school's curriculum framework. Lesson plans must be submitted and learning targets should be displayed in the classroom.
2. Deliver high-quality Tier 1 instruction in English Language Arts and Social Studies that promotes student engagement, critical thinking, and measurable growth for students with language-based learning differences.
3. Serve as a Special Education case manager for assigned students, including developing and maintaining IEPs, monitoring progress toward goals, facilitating meetings, maintaining required documentation, and ensuring compliance with IDEA and Pennsylvania special education regulations.
4. Provide meaningful input for IEPs, 504 Plans, reevaluations, and other multidisciplinary team processes.
5. Implement Wilson Reading System® instruction and other structured literacy practices with fidelity, including progress monitoring, data collection, and documentation of student growth.
6. Obtain and/or maintain required Wilson Reading System® credentials through training, coursework, and practicum experiences as assigned.
7. Assess student learning through formal and informal measures, collect and analyze progress-monitoring data, and use assessment results to differentiate instruction, guide intervention decisions, and accelerate student growth.
8. Participate in collaborative planning, data-analysis meetings, coaching cycles, and problem-solving discussions with co-teachers, instructional coaches, interventionists, and school leadership.
9. Establish and maintain positive partnerships with families through proactive communication regarding instructional programming, student progress, and school initiatives. Respond to family inquiries in a timely and professional manner, preferably within 24 hours.
10. Complete required professional development, certification pathways, coaching cycles, and collaborative learning opportunities as assigned.
11. Integrate instructional technology to enhance learning, accessibility, and student independence while promoting responsible digital citizenship.
12. Monitor students and maintain safety during non-instructional times as assigned by the principal, including lunch, recess, arrival, dismissal, and other supervisory duties.
13. Perform other duties as assigned by the Principal.

Required Qualifications

1. Active Pennsylvania dual teaching certification in Elementary Education (K-6), Early Childhood Education (PK-4), Middle Level Education (4-8) and Special Education (PK-8 or PK-12).
2. Knowledge of IDEA, Pennsylvania Core Standards and PA special educational regulations.
3. Ability to secure all relevant and necessary clearances.

Preferred Qualifications

1. Experience with accommodations for reading and writing deficits is preferred.
2. Experience incorporating multi-sensory instruction in small group settings.
3. Knowledge, training, or certification in Orton Gillingham approaches to instruction.
4. Knowledge of effective behavior support strategies.
5. Excellent communication, leadership, organization, and problem-solving skills.
6. Outstanding dependability, initiative, creativity, and decision-making skills.
7. Proficient in managing and using data to guide decisions for student programs.

Terms of Employment: Ten month (200 day) position.

Evaluation: Performance of this job will be evaluated by the Principal.

Salary and benefits

- Starting salary is \$55,000, actual salary will be based on experience.
- Employer paid retirement contribution matching 10% of salary.
- Employer paid dental, vision, and life insurance benefits.
- Generous time off including all school holidays and breaks.
- Employer paid wellness program.
- Significant employer contribution toward health insurance.
- Free lunch for staff members while students are in session.

How to apply

Interested candidates should email a cover letter & resume to Elizabeth Swartz, Human Resources Manager, at eswartz@providentcharterschool.org.

Provident Charter School provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics.